

## BLACK DIAMOND GROUP LIMITED

### Notice of the Annual and Special Meeting of Shareholders to be held on May 14, 2018

The annual and special meeting of the holders of our common shares will be held in the Devonian Room at the Calgary Petroleum Club, 319 – 5th Avenue S.W., Calgary, Alberta, on Monday, May 14, 2018, at 3:00 p.m., Calgary time, to:

1. receive and consider our consolidated financial statements for the fiscal year ended December 31, 2017, together with the report of the auditors thereon;
2. elect eight (8) directors for the ensuing year;
3. appoint auditors for the ensuing year and to authorize our directors to fix their remuneration as such;
4. consider and, if deemed fit, approve an ordinary resolution approving all unallocated options under our company's share option plan;
5. consider and, if deemed fit, approve an ordinary resolution approving the issuance of common shares from treasury pursuant to our company's restricted and performance award incentive plan;
6. consider and, if deemed fit, approve an ordinary resolution approving our company's amended and restated shareholder protection rights plan agreement; and
7. transact such other business as may properly come before the meeting or any adjournment thereof.

Only shareholders of record at the close of business on March 26, 2018 (the "**Record Date**") are entitled to notice of and to attend the meeting or any adjournment thereof and to vote thereat unless after the Record Date a holder of record transfers his or her common shares and the transferee, upon producing properly endorsed certificates evidencing such shares or otherwise establishing that he or she owns such shares, requests, not later than ten (10) days before the meeting, that the transferee's name be included in the list of shareholders entitled to vote, in which case such transferee shall be entitled to vote such shares at the meeting.

Registered shareholders may vote in person at the meeting or any adjournment thereof, or they may appoint another person (who need not be a shareholder) as their proxy to attend and vote in their place. If you appoint a non-management proxyholder, please ensure that they attend the Meeting for your vote to count.

**Registered shareholders unable to be present at the meeting are requested to date and sign the enclosed form of proxy and return it to Computershare Trust Company of Canada, 8th floor, 100 University Avenue, Toronto, Ontario M5J 2Y1 (Attention: Proxy Department). If a shareholder received more than one (1) proxy form because such shareholder owns our common shares registered in different names or addresses, each proxy form should be completed and returned. In order to be valid, proxies must be received by Computershare Trust Company of Canada not less than forty-eight (48) hours (excluding Saturdays, Sundays and holidays) before the time of the meeting or any adjournment thereof. Registered shareholders may also vote via the internet at [www.investorvote.com](http://www.investorvote.com). Votes by internet must also be received by the foregoing cut off time. The time limit for deposit of proxies may be waived or extended by the chair of the Meeting at his or her discretion without notice. See the information circular – proxy statement accompanying this Notice for further instructions on internet voting.**

An information circular – proxy statement relating to the business to be conducted at the meeting accompanies this Notice.

Dated at Calgary, Alberta this 2<sup>nd</sup> day of April, 2018.

By order of the Board of Directors

*(Signed) Trevor Haynes*  
Chairman, President and Chief Executive Officer

**BLACK DIAMOND GROUP LIMITED**

**Information Circular – Proxy Statement  
dated April 2, 2018**

**For the Annual and Special Meeting  
of Shareholders to be held on May 14, 2018**

**PROXIES**

**Solicitation of Proxies**

**This information circular – proxy statement is furnished in connection with the solicitation of proxies by or on behalf of our management** for use at the annual and special meeting of our shareholders (the “**Meeting**”) to be held in the Devonian Room at the Calgary Petroleum Club, 319 – 5th Avenue S.W., Calgary, Alberta, on Monday, May 14, 2018, at 3:00 p.m., Calgary time, and any adjournment thereof for the purposes set forth in the accompanying Notice of Annual and Special Meeting.

Only shareholders of record at the close of business on March 26, 2018 are entitled to notice of, and to attend and vote at, the Meeting, unless a shareholder has transferred any shares subsequent to that date and the transferee shareholder, not later than ten (10) days before the Meeting, establishes ownership of such shares and demands that the transferee’s name be included on the list of shareholders entitled to vote at the Meeting.

The instrument appointing a proxy must be in writing and must be executed by you or your attorney authorized in writing or, if you are a corporation, under your corporate seal or by a duly authorized officer or attorney of the corporation.

The persons named in the enclosed form of proxy are officers of our company. **As a shareholder, you have the right to appoint a person or company (who need not be a shareholder) to represent you at the Meeting other than the person or persons designated in the form of proxy furnished by us. To exercise this right you should insert the name of the desired representative in the blank space provided on the form of proxy and strike out the other names or submit another appropriate proxy.** In order to be effective, the proxy must be deposited with Computershare Trust Company of Canada, 8th floor, 100 University Avenue, Toronto, Ontario M5J 2Y1 (Attention: Proxy Department), not less than forty-eight (48) hours (excluding Saturdays, Sundays and holidays) before the time of the Meeting or any adjournment thereof. Registered shareholders may also use the internet at [www.investorvote.com](http://www.investorvote.com) to vote their shares. Shareholders will be prompted to enter the control number which is located on the form of proxy. Votes by internet must be received by 3:00 p.m. (Calgary time) on May 10, 2018 or at least forty-eight (48) hours prior to the time of any adjournment of the Meeting. The time limit for deposit of proxies may be waived or extended by the chair of the Meeting at his or her discretion without notice. The website may also be used to appoint a proxy holder to attend and vote at the Meeting on the shareholder’s behalf and to convey a shareholder’s voting instructions. If you appoint a non-management proxyholder, please ensure that they attend the Meeting for your vote to count.

**How to Vote:**

**Registered Shareholders of Common Shares**

If you are a registered shareholder and are unable to attend the Meeting in person, please exercise your right to vote by proxy. In order to be effective, the proxy must be submitted to the Company’s transfer agent, Computershare Trust Company of Canada, as follows:

1. Through the internet at [www.investorvote.com](http://www.investorvote.com); or
2. By telephone at 1-866-732-VOTE (8683) (toll free within North America) or 1-312-588-4290 (outside North America); or
3. By facsimile to (416) 263-9524 or 1-866-249-7775; or
4. By mail or hand delivery to Computershare Trust Company of Canada, Proxy Department, 100 University Avenue, 8th Floor, Toronto, Ontario, M5J 2Y1.

Registered shareholders will require the 15 digit control number found on the form of proxy in order to vote through the internet or by telephone.

### **Advice to Beneficial Holders of Common Shares**

The information set forth in this section is of significant importance to you if you do not hold your common shares in your own name. Only proxies deposited by shareholders whose names appear on our records as the registered holders of common shares can be recognized and acted upon at the Meeting. If common shares are listed in your account statement provided by your broker, then in almost all cases those common shares will not be registered in your name on our records. Such common shares will likely be registered under the name of your broker or an agent of that broker. In Canada, the vast majority of such common shares are registered under the name of CDS & Co., the registration name for CDS Clearing and Depository Services Inc., which acts as nominee for many Canadian brokerage firms. Common shares held by your broker or their nominee can only be voted upon your instructions. Without specific instructions, your broker or their nominee is prohibited from voting your common shares. We do not know for whose benefit the common shares registered in the name of CDS & Co. are held. The majority of common shares held in the United States are registered in the name of Cede & Co., the nominee for the Depository Trust Company, which is the United States equivalent of CDS Clearing and Depository Services Inc.

Applicable regulatory policy requires your broker to seek voting instructions from you in advance of the Meeting. Every broker has its own mailing procedures and provides its own return instructions, which you should carefully follow in order to ensure that your common shares are voted at the Meeting. Often, the form of proxy supplied by your broker is identical to the form of proxy provided to registered shareholders. However, its purpose is limited to instructing the registered shareholder how to vote on your behalf. The majority of brokers now delegate responsibility for obtaining instructions from clients to Broadridge Financial Solutions Inc., which mails a scannable voting instruction form in lieu of the form of proxy. You are asked to complete and return the voting instruction form to them by mail or facsimile. Alternately, you can call their toll-free telephone number or access the internet to vote your common shares. They then tabulate the results of all instructions received and provide appropriate instructions respecting the voting of such common shares to be represented at the Meeting. If you receive a voting instruction form from Broadridge Financial Solutions Inc. it cannot be used as a proxy to vote common shares directly at the Meeting as the proxy must be returned to them well in advance of the Meeting in order to have the common shares voted.

Although you may not be recognized directly at the Meeting for the purposes of voting common shares registered in the name of your broker (or agent of the broker), you may attend at the Meeting as proxyholder for the registered holder and vote your common shares in that capacity. If you wish to attend the Meeting and indirectly vote your common shares as proxyholder for the registered shareholder, you should enter your own name in the blank space on the form of proxy provided to you and return the document to your broker (or the broker's agent) in accordance with the instructions provided by your broker (or agent), well in advance of the Meeting.

### **Revocability of Proxy**

**You may revoke your proxy at any time prior to a vote.** If you or the person to whom you give your proxy attends personally at the Meeting you or such person may revoke the proxy and vote in person. In addition to revocation in any other manner permitted by law, a proxy may be revoked by an instrument in writing executed by you or your attorney authorized in writing or, if you are a corporation, under your corporate seal or by a duly authorized officer or attorney of the corporation. To be effective the instrument in writing must be deposited at our head office at any time up to and including the last business day before the day of the Meeting, or any adjournment thereof, at which the proxy is to be used, or with the Chairman of the Meeting on the day of the Meeting, or any adjournment thereof.

### **Persons Making the Solicitation**

**This solicitation is made on behalf of our management.** We will bear the costs incurred in the preparation and mailing of the form of proxy, Notice of Annual and Special Meeting and this information circular – proxy statement. In addition to mailing forms of proxy, proxies may be solicited by personal interviews, or by other means of communication, by our directors, officers and employees who will not be remunerated therefor. Intermediaries, such as banks and trust companies, may also reimburse

brokers and other persons holding Common Shares in their name or in the name of nominees for their costs incurred in sending proxy material to their principals in order to obtain their proxies.

The Company has also engaged Kingsdale Advisors (“**Kingsdale**”) as strategic shareholder advisor and proxy solicitation agent and will pay fees of approximately \$30,000 to Kingsdale for the proxy solicitation service in addition to certain out-of-pocket expenses. Shareholders can contact Kingsdale by mail at Kingsdale Advisors, The Exchange Tower, 130 King Street West, Suite 2950, P.O. Box 361, Toronto, Ontario M5X 1E2, by toll-free telephone in North America at 1-855-682-4840 or collect call outside North America at 416-867-2272, or by e-mail at [contactus@kingsdaleadvisors.com](mailto:contactus@kingsdaleadvisors.com).

### Exercise of Discretion by Proxy

The common shares represented by proxy in favour of management nominees will be voted on any matter at the Meeting. Where you specify a choice with respect to any matter to be acted upon the common shares will be voted or withheld from voting on any matter in accordance with the specification so made. **If you do not provide instructions your common shares will be voted in favour of the matters to be acted upon as set out herein.** The persons appointed under the form of proxy which we have furnished are conferred with discretionary authority with respect to amendments or variations of those matters specified in the form of proxy and Notice of Annual and Special Meeting and with respect to any other matters which may properly be brought before the Meeting or any adjournment thereof. At the time of printing this information circular – proxy statement, we know of no such amendment, variation or other matter.

### Notice-and-Access

We have elected to use the “notice-and-access” provisions under National Instrument 54-101 – *Communications with Beneficial Owners of Securities of a Reporting Issuer* (the “**Notice-and-Access Provisions**”) for the Meeting to those of you who do not hold your common shares in your own name. The Notice-and-Access Provisions are a set of rules developed by the Canadian Securities Administrators that reduce the volume of materials that we must physically mail to you by allowing our company to post our information circular – proxy statement in respect of the Meeting and related materials online.

We have also elected to use procedures known as ‘stratification’ in relation to our use of the Notice-and-Access Provisions. Stratification occurs when we, while using the Notice-and-Access Provisions, provide a paper copy of our notice of meeting and information circular – proxy statement and a paper copy of our consolidated financial statements and related management’s discussion and analysis to some of our shareholders. In relation to the Meeting, our registered shareholders will receive a paper copy of each of the notice of the meeting, this information circular – proxy statement dated April 2, 2018, our consolidated financial statements and related management’s discussion and analysis and a form of proxy whereas our shareholders who do not hold their common shares in their own name will receive only a Notice-and-Access Notification and a voting instruction form. Furthermore, a paper copy of our consolidated financial statements and related management’s discussion in respect of our most recent financial year will be mailed to those shareholders who do not hold common shares in their own name but who have previously requested to receive paper copies of our financial information.

## VOTING SHARES AND PRINCIPAL HOLDERS THEREOF

We are authorized to issue an unlimited number of common shares without nominal or par value for such consideration as may be determined by resolution of our board of directors (our “**Board**”). As at March 8, 2018, there were 55,407,916 common shares issued and outstanding. As a holder of common shares, you are entitled to one vote on a ballot at the Meeting for each common share you own. We are also authorized to issue an unlimited number of preferred shares, issuable in series. Each series is issuable upon the terms and conditions as set by our Board at the time of creation, subject to the class priorities. As at March 8, 2018, there were no preferred shares issued and outstanding.

To the knowledge of our directors and officers, as at March 8, 2018, no person or company beneficially owned, or controlled or directed, directly or indirectly, common shares carrying more than 10% of the votes attached to all of the issued and outstanding common shares, except as set forth below.

Name	Number of Common Shares Held or Controlled	Percentage of Common Shares Held or Controlled
Kernwood Limited	9,154,000	16.5%

## MATTERS TO BE ACTED UPON AT THE MEETING

### Election of Directors

At the Meeting, shareholders will be asked to elect eight (8) directors to hold office until the next annual meeting or until their successors are elected or appointed. There are currently nine (9) directors of our company, each of whom will stand for re-election at the Meeting, other than Mr. McRae, who is retiring from the Board effective May 14, 2018.

Unless otherwise directed, it is the intention of management to vote proxies in the accompanying form in favour of the election as directors of the eight (8) nominees hereinafter set forth. The accompanying form of proxy provides for individual voting on directors.

Trevor Haynes	Edward H. Kernaghan
Robert J. Herdman	David Olsson
Minaz Kassam	Steven Stein
Barbara J. Kelley	Robert Wagemakers

If for any reason any of the proposed nominees does not stand for election or is unable to serve as such, the management designees, if named as proxy, reserve the right to vote for any other nominee in their sole discretion unless you have specified in your proxy that your common shares are to be withheld from voting on the proposed nominee who does not stand for election.

The following information relating to the nominees as directors is based partly on our records and partly on information received by our company from the nominees and sets forth the names and province/state and country of residence of all of the persons nominated for election as directors, the periods during which they have served as directors, their principal occupations or employments during the five (5) preceding years and the approximate number of common shares beneficially owned, or controlled or directed, directly or indirectly, by each of them as of March 8, 2018.

Name, Province/State and Country of Residence	Director Since <sup>(3)</sup>	Principal Occupation During the Five Preceding Years	Number of Common Shares Beneficially Owned, or Controlled or Directed, Directly or Indirectly
Trevor Haynes Alberta, Canada	October 7, 2009	Chairman, President and Chief Executive Officer of Black Diamond Group Limited.	3,265,903
Robert J. Herdman <sup>(1)</sup> Alberta, Canada	March 7, 2012	Independent businessman since July 1, 2010 and prior thereto, Partner of PricewaterhouseCoopers LLP (accounting firm).	Nil
Minaz Kassam <sup>(1)</sup> Alberta, Canada	November 11, 2009	Managing Partner of Kassam Chartered Accountancy (formerly Kassam and Company Chartered Accountants).	224,466
Barbara J. Kelley <sup>(2)</sup> Colorado, United States	May 3, 2016	Independent businesswoman since May 2015 and prior thereto, Executive Director of the Colorado Department of Regulatory Agencies.	Nil
Edward H. Kernaghan <sup>(1)</sup> Ontario, Canada	March 8, 2018	Executive Vice President at Kernaghan & Partners Ltd. since January 2015. Senior Investment Advisor at Chippingham Financial Group (formerly Kernaghan Securities Ltd.) since 2001.	9,154,000

Name, Province/State and Country of Residence	Director Since <sup>(3)</sup>	Principal Occupation During the Five Preceding Years	Number of Common Shares Beneficially Owned, or Controlled or Directed, Directly or Indirectly
David Olsson <sup>(2)</sup> Victoria, Australia	January 1, 2014	Senior China Practice Consultant to King & Wood Mallesons, a law firm, since July 2013 and prior thereto, Senior Partner of King & Wood Mallesons.	Nil
Steven Stein Alberta, Canada	October 7, 2009	Independent businessman since January 1, 2017; President, Logistics of Black Diamond Group Limited from October 22, 2014 until December 31, 2016; Executive Vice President and Chief Operating Officer of Black Diamond Group Limited from January 1, 2012 until October 22, 2014 and prior thereto, Vice President and Chief Operating Officer of Black Diamond Group Limited.	1,012,780
Robert Wagemakers <sup>(1)(2)</sup> Alberta, Canada	November 11, 2009	Independent businessman since July 31, 2012; Special Consultant to Nabors Drilling, a division of Nabors Canada, from July 31, 2011 to July 30, 2012 and prior thereto, Vice President, Marketing of Nabors Drilling.	648,511

## Notes:

- (1) Member of our Audit Committee.
- (2) Member of our Compensation, Nominating and Corporate Governance Committee.
- (3) Black Diamond Income Fund (the “**Fund**”) was reorganized and restructured into our company on December 31, 2009 (the “**Conversion**”). The Fund was managed by Black Diamond Group Inc. (the “**Manager**”) until the Conversion. Prior to the Conversion, Messrs. Kassam and Wagemakers were directors of the Manager since June 2006. Messrs. Haynes and Stein are and have been directors of the Manager since June 2006.
- (4) We do not have an Executive Committee.

**Majority Voting for Directors**

Our Board has adopted a majority voting policy stipulating that if the votes in favour of the election of a director nominee at a shareholders’ meeting represent less than a majority of our common shares voted and withheld, the nominee will submit his or her resignation promptly after the meeting, for our Compensation, Nominating and Corporate Governance Committee’s (“**CNCGC**”) consideration. Our **CNCGC** will make a recommendation to our Board after reviewing the matter, and our Board’s decision to accept or reject the resignation offer will be disclosed to the public, within ninety (90) days of the applicable shareholders’ meeting. Resignations are expected to be accepted except in situations where exceptional circumstances would warrant the applicable director to continue to serve as a Board member. The nominee will not participate in any committee or Board deliberations on the resignation offer unless there are not at least three (3) directors who did not receive a majority withheld vote. The policy does not apply in circumstances involving contested director elections.

**Advance Notice By-Law**

Our Board adopted By-law No. 2 relating to the provision of advance notice of nominations of our directors (the “**Advance Notice By-law**”), which was approved by our shareholders at the annual and special meeting held on May 7, 2015. The Advance Notice By-law sets forth procedures that must be followed by any shareholder of our company who intends to nominate any person for election as a director of our company, other than pursuant to a proposal made in accordance with the *Business Corporations Act* (Alberta), or a requisition of a shareholder meeting made pursuant to the *Business Corporations Act* (Alberta). The Advance Notice By-law stipulates a deadline by which our shareholders must notify our company of their intention to nominate directors and sets out the information that our shareholders must provide regarding each director nominee and the nominating shareholder in order for the requirements of the Advance Notice By-law to be met. These requirements are intended to provide all shareholders, including those voting by proxy, with the opportunity to evaluate the nominees and vote in an informed and timely manner regarding said nominees. The Advance Notice By-law also ensures orderly and efficient shareholder meetings by providing a structured and transparent framework for nominating directors. No person nominated by a shareholder will be eligible for election as a director of our company unless nominated in accordance with the provisions of the Advance Notice By-law. A copy of the Advance Notice By-law is available on our SEDAR profile at [www.sedar.com](http://www.sedar.com).

### ***Additional Disclosure Relating to Proposed Directors***

#### *Bankruptcies*

To our knowledge, except as described below, no proposed director (nor any personal holding company of any of such persons): (a) is, as of the date of this information circular – proxy statement, or has been within the ten (10) years before the date of this information circular – proxy statement, a director or executive officer of any company (including us) that, while that person was acting in that capacity, or within a year of that person ceasing to act in that capacity, became bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency or was subject to or instituted any proceedings, arrangement or compromise with creditors or had a receiver, receiver manager or trustee appointed to hold its assets; or (b) has, within the ten (10) years before the date of this information circular – proxy statement, become bankrupt, made a proposal under any legislation relating to bankruptcy or insolvency, or become subject to or instituted any proceedings, arrangement or compromise with creditors, or had a receiver, receiver manager or trustee appointed to hold the assets of the proposed director.

Mr. Herdman, a director, served as a director of SemBioSys Genetics Inc. (“**SemBioSys**”), a development stage biotechnology company, until May 1, 2012. On June 22, 2012, a secured creditor of SemBioSys was granted an order under the *Bankruptcy and Insolvency Act* (Canada) appointing a receiver to take possession of and deal with specific assets of SemBioSys which had been pledged to that creditor.

Mr. Haynes, the Chairman, President and Chief Executive Officer, served as a director of Northern Frontier Services Corp. (“**Northern Frontier**”), an industrial and environmental services company, until July 12, 2016. On July 14, 2016, a secured creditor of Northern Frontier was granted an order under the *Bankruptcy and Insolvency Act* (Canada) appointing a receiver to take possession of all of Northern Frontier’s current and future assets.

#### *Cease Trade Orders*

To our knowledge, except as described below, no proposed director (nor any personal holding company of any of such persons) is, as of the date of this information circular – proxy statement, or was within ten (10) years before the date of this information circular – proxy statement, a director, chief executive officer or chief financial officer of any company (including us), that: (a) was subject to a cease trade order (including a management cease trade order), an order similar to a cease trade order or an order that denied the relevant company access to any exemption under securities legislation, in each case that was in effect for a period of more than thirty (30) consecutive days (collectively, an “**Order**”), that was issued while the proposed director was acting in the capacity as director, chief executive officer or chief financial officer; or (b) was subject to an Order that was issued after the proposed director ceased to be a director, chief executive officer or chief financial officer and which resulted from an event that occurred while that person was acting in the capacity as director, chief executive officer or chief financial officer.

Mr. Herdman, a director, served as a director of SemBioSys until May 1, 2012. On May 25, 2012, the Alberta Securities Commission issued a cease trade order against SemBioSys for failure to file the required certification of interim filings for the interim period ended March 31, 2012. The securities commission of each of British Columbia, Manitoba, Ontario and Québec issued similar orders in respect of the failure to file the certification of interim filings.

Mr. Haynes, the Chairman, President and Chief Executive Officer, served as a director of Northern Frontier until July 12, 2016. On September 6, 2016, the Alberta Securities Commission issued a cease trade order against Northern Frontier for failure to file the required periodic disclosure and certification of interim filings for the interim period ended June 30, 2016.

#### *Penalties or Sanctions*

To our knowledge, no proposed director (nor any personal holding company of any of such persons), has been subject to: (a) any penalties or sanctions imposed by a court relating to securities legislation or by a securities regulatory authority or has entered into a settlement agreement with a securities regulatory authority; or (b) any other penalties or sanctions imposed by a court or regulatory body that would likely be considered important to a reasonable securityholder in deciding whether to vote for a proposed director.

## Appointment of Auditors

At the Meeting, shareholders will be called upon to appoint the firm of Ernst & Young LLP, Chartered Professional Accountants, to serve as our auditors until the next annual general meeting of our shareholders and to authorize our directors to fix their remuneration as such. Ernst & Young LLP, Chartered Professional Accountants, have been our auditors since incorporation on October 7, 2009 and were the auditors of the Fund since its formation on June 27, 2006.

Unless otherwise directed, it is the intention of the management designees to vote the proxies in favour of an ordinary resolution to appoint the firm of Ernst & Young LLP, Chartered Professional Accountants, to serve as our auditors until the next annual meeting of the shareholders and to authorize our directors to fix their remuneration as such.

Our directors recommend that shareholders vote for the appointment of Ernst & Young LLP, Chartered Professional Accountants, as our auditors, at a remuneration to be fixed by our directors.

The information required by Form 52-110F1 of National Instrument 52-110 – *Audit Committees* of the Canadian Securities Administrators, including information regarding the fees billed to our company by Ernst & Young LLP, Chartered Professional Accountants, Calgary, Alberta, is contained in our annual information form for the year ended December 31, 2017, under the heading “Audit Committee Information”, an electronic copy of which is available on our SEDAR profile at [www.sedar.com](http://www.sedar.com).

## Approval of Unallocated Options Under the Option Plan

Executive officers, along with our officers, employees, consultants and other service providers are eligible to participate in our company’s share option plan (the “**Option Plan**”). Options granted under the Option Plan are intended to align such individual’s and shareholder interests by attempting to create a direct link between compensation and shareholder return. Participation in the Option Plan rewards overall corporate performance, as measured through the price of our common shares. In addition, the Option Plan encourages the retention of key executives and enables executives to develop and maintain a significant ownership position in our company. As with many similar-sized companies, share options form an integral component of the total compensation package provided to our executive officers. This results in a significant portion of executive compensation being “at risk” and directly linked to the achievement of business results and long-term value creation.

The Option Plan is described under the heading “Statement of Executive Compensation – Incentive Plans – Share Option Plan” below. When options have been granted, common shares reserved for issuance under an outstanding option are referred to as allocated options. Additional common shares that may be issued pursuant to the Option Plan, but are not subject to current option grants, are referred to as unallocated options.

The Option Plan is a “rolling plan” whereby we are entitled to grant options in respect of a maximum number of common shares equal to 10% of our issued and outstanding common shares less the number of common shares which are issuable pursuant to all our other Security Based Compensation Arrangements (as defined in Part VI of the Company Manual of the Toronto Stock Exchange (“**TSX**”). A “rolling plan” allows the number of shares covered by options that have been exercised, to be available for subsequent grants under the Option Plan. Pursuant to the rules of the TSX, every three (3) years, all unallocated options, rights or other entitlements available under the Option Plan must be approved by a majority of our directors and shareholders. The Option Plan was last approved by shareholders on May 7, 2015.

Based on 55,407,916 issued and outstanding common shares at March 8, 2018, the number of options that may be granted under the treasury settled share award plans is currently limited to 5,540,792, of which options to purchase 2,481,333 common shares are outstanding and 545,896 restricted awards (the “**Restricted Awards**”) and nil performance awards (the “**Performance Awards**”) are outstanding, leaving unallocated 2,513,562 common shares available for future option, Restricted Award or Performance Award grants.

Our Board unanimously recommends that shareholders vote “FOR” the approval of all unallocated options under the Option Plan.

At the Meeting, shareholders will be asked to consider and if deemed advisable, to approve an ordinary resolution, substantially in the following form, relating to the approval of unallocated options as described above:

BE IT RESOLVED as an ordinary resolution of the shareholders of the Corporation that:

1. all unallocated options, rights or other entitlements available under the Option Plan are approved and authorized until May 14, 2021; and
2. any officer or director of the Corporation be and is hereby authorized for and on behalf of the Corporation, whether under its corporate seal or otherwise, to execute and deliver all other documents and instruments and to take all such other actions as such officer or director may deem necessary or desirable to implement this resolution and the matters authorized hereby, such determination to be conclusively evidenced by the execution and delivery of such documents and other instruments or the taking of any of such actions.

Our Board unanimously approved all unallocated options, rights or other entitlements available under the Option Plan on March 6, 2018. The foregoing resolution must also be approved by a simple majority of votes cast by shareholders who vote in person or by proxy at the Meeting on such resolution. **Unless otherwise directed, it is the intention of the persons designated in the form of proxy accompanying this Information Circular to vote proxies “FOR” the approval of the foregoing resolution.**

If, at the Meeting, shareholders do not approve all unallocated options, rights or other entitlements available under the Option Plan, all currently outstanding options will be unaffected, however we will not issue any further options under the Option Plan and any outstanding options that are thereafter cancelled or expire will not be available for re-grant until such time as shareholder approval is obtained.

If approval is not obtained at the Meeting, we will have to consider alternate forms of performance based compensation, including additional cash bonuses, a share appreciation plan or other incentive arrangements in order to attract and retain qualified personnel.

#### **Approval of the Issuance of Common Shares From Treasury Pursuant to the Restricted and Performance Award Incentive Plan**

At the Meeting, shareholders will be asked to consider and, if deemed advisable, approve an ordinary resolution (the “**Incentive Plan Resolution**”) authorizing the issuance of common shares from our treasury pursuant to our company’s restricted and performance award incentive plan (the “**Award Plan**”) which provides for the grant of Restricted Awards and Performance Awards (collectively, referred to as “**Incentive Awards**”) to officers, employees and other service providers of our company and our affiliates (“**Service Providers**”). A copy of the Award Plan is available for review on our website at [www.blackdiamondgroup.com](http://www.blackdiamondgroup.com) and will also be made available upon request by contacting the Chief Financial Officer of our company.

The Award Plan is described in detail under the heading “Statement of Executive Compensation – Incentive Plans – Restricted and Performance Award Incentive Plan”.

Notwithstanding anything provided in the Award Plan, the issuance of any common shares by our company from treasury in respect of any Restricted Awards or Performance Awards granted thereunder is subject to and may not be made unless approved by the TSX and approved by shareholders in accordance with the requirements of the TSX. If, at the Meeting, shareholders do not approve the Incentive Awards available under the Award Plan, all currently outstanding Incentive Awards will be unaffected, however we will not be able to issue any further Incentive Awards under the Award Plan that could be settled by the issuance of common shares from treasury and any outstanding Incentive Awards that are thereafter cancelled or expire will not be available for re-grant as Incentive Awards to be settled by the issuance of common shares from treasury until such time as shareholder approval is obtained. As the Award Plan is a “rolling plan”, shareholder approval of the grant of Incentive Awards pursuant to which common shares may be issued from treasury is required every three (3) years. Shareholders last approved the issuance of common shares from treasury pursuant to the Award Plan at the annual and special meeting of shareholders held on May 7, 2015.

If approval is not obtained at the Meeting, we will have to consider alternate forms of performance based compensation, including additional cash bonuses, a share appreciation plan or other means in order to attract and retain qualified personnel.

Our Board unanimously recommends that shareholders vote “FOR” the Incentive Plan Resolution.

At the Meeting, shareholders will be asked to consider and, if deemed advisable, to pass the Incentive Plan Resolution, substantially in the following form:

BE IT RESOLVED as an ordinary resolution of the shareholders of the Corporation that:

1. the issuance of common shares from treasury pursuant to incentive awards granted until May 14, 2021 pursuant to the Restricted and Performance Award Incentive Plan of the Corporation, substantially in the form described in the Information Circular – Proxy Statement of the Corporation dated April 2, 2018, be and the same is hereby authorized and approved; and
2. any officer or director of the Corporation be and is hereby authorized for and on behalf of the Corporation, whether under its corporate seal or otherwise, to execute and deliver all other documents and instruments and to take all such other actions as such officer or director may deem necessary or desirable to implement this resolution and the matters authorized hereby, such determination to be conclusively evidenced by the execution and delivery of such documents and other instruments or the taking of any of such actions.

In order for the Incentive Plan Resolution to be passed, it must be approved by a simple majority of the aggregate votes cast by shareholders who vote in person or by proxy at the Meeting on such resolution. **Unless otherwise directed, it is the intention of the persons designated in the form of proxy accompanying this Information Circular to vote proxies “FOR” the approval of the Incentive Plan Resolution.**

### **Renewal of Shareholder Protection Rights Plan**

#### ***Background***

On March 4, 2015, our Board approved the adoption of a Shareholder Protection Rights Plan (the “**Original Rights Plan**”). In order to remain effective, the terms of the Original Rights Plan require that it be reconfirmed by shareholders at every third (3rd) annual meeting of shareholders following the meeting at which the Original Rights Plan was initially confirmed. The Original Rights Plan was initially confirmed by shareholders at our company’s annual and special meeting of shareholders held on May 7, 2015 and, therefore, the Original Rights Plan must be reconfirmed by shareholders at the Meeting or it and all outstanding Rights (as defined below) will terminate and be void and of no further force and effect. On March 6, 2018, our Board determined that it is advisable and in the best interests of our company to continue the Original Rights Plan, with certain proposed amendments that align with the Legislative Amendments (described below) and reflect corporate best practices and institutional investor guidelines.

A copy of the proposed amended and restated shareholder protection rights plan agreement to be entered into between our company and Computershare Trust Company of Canada following receipt of shareholder approval therefor (the “**Amended and Restated Rights Plan Agreement**”) is available on SEDAR at [www.sedar.com](http://www.sedar.com) and will also be made available upon request by contacting the Chief Financial Officer of our company.

On February 25, 2016, the Canadian Securities Administrators published certain amendments to the Canadian take-over bid regime (the “**Legislative Amendments**”) that require that all non-exempt take-over bids:

- (i) meet a minimum tender requirement where bidders must receive tenders of more than 50% of the outstanding securities that are subject to the bid and held by disinterested shareholders;
- (ii) remain open for a minimum deposit period of one hundred five (105) days, unless the target board states in a news release an acceptable shorter deposit period of not less than thirty-five (35) days, or the target board states in a new release that it has agreed to enter into a specific alternative transaction (such as a plan of arrangement) in which case the thirty-five (35) day period would apply to all concurrent take-over bids; and
- (iii) be extended for an additional ten (10) days after the minimum tender requirement is met and all other terms and conditions of the bid have been complied with or waived.

Under the previous regime, non-exempt take-over bids were only required to remain open for thirty-five (35) days and were not subject to any minimum tender requirement or an extension requirement once the bidder had taken up deposited securities. The Legislative Amendments became effective for all Canadian issuers on May 9, 2016.

The Original Rights Plan was adopted in order to: (i) prevent, to the extent possible, a “creeping take-over” of our company (i.e., the acquisition of effective control through a number of purchases over time); (ii) provide our company with additional time to pursue alternatives to maximize shareholder value in the event an unsolicited take-over bid is made for all or a portion of the outstanding shares of the Corporation; and (iii) discourage certain discriminatory and coercive aspects of take-overs. A number of the initial purposes of the Original Rights Plan are no longer relevant as many of the protective features of Canadian shareholder rights plans, including the Original Rights Plan, have been adopted as part of the Legislative Amendments. The Legislative Amendments do not, however, address the risk of a “creeping take-over bid” where an acquiror may acquire a controlling position in an issuer in reliance on exemptions from the take-over bid requirements and without having to make a take-over bid to all shareholders. As a result, our Board determined that it is appropriate to continue the Original Rights Plan, as proposed to be amended and restated in the Amended and Restated Rights Plan Agreement (the “**Rights Plan**”), in order to continue to attempt to prevent “creeping take-over bids” and the acquisition of control by a third party without paying an appropriate control premium or without a fair sharing of any control premium among all shareholders. This continuation of the Rights Plan is not being proposed in response to, or in anticipation of, any pending, threatened or proposed acquisition of control or take-over bid and the Rights Plan is not intended as a means to prevent a take-over of our company, to secure the continuance of our management or directors in their respective offices or to deter fair offers.

### *Summary of the Rights Plan*

The following is a summary of the principal terms of the Rights Plan, which summary is qualified by and is subject to the full terms and conditions set forth in the Amended and Restated Rights Plan Agreement. Capitalized terms used in this section, but not defined, will have the meaning ascribed thereto in the Amended and Restated Rights Plan Agreement.

#### *Issue of Rights*

Pursuant to the Rights Plan, effective March 4, 2015, one right (“**Right**”) to purchase a common share was issued in respect of and is attached to each common share that was outstanding at such time. In addition, one (1) Right has been and will continue to be issued in respect of and attach to each common share issued thereafter, subject to the limitations set forth in the Rights Plan.

#### *Acquiring Person*

An “**Acquiring Person**” is a person that beneficially owns 20% or more of the outstanding common shares and any other shares of capital stock or voting interests of our company entitled to vote generally in the election of all directors (collectively, the “**Voting Shares**”). An Acquiring Person does not, however, include: (i) our company or any Subsidiary of our company; (ii) an underwriter or members of a banking or selling group that becomes the beneficial owner of 20% or more of the Voting Shares in connection with a distribution of securities pursuant to a prospectus or by way of private placement; (iii) for a period of ten (10) days after the applicable Disqualification Date, any person who becomes the beneficial owner of 20% or more of the Voting Shares as a result of such person becoming disqualified from relying on certain enumerated exclusions to the definition of “Beneficial Ownership” for investment managers and similar entities as discussed below; or (iv) any person that becomes the beneficial owner of 20% or more of the outstanding Voting Shares as a result of certain exempt transactions.

These exempt transactions include where any person becomes the beneficial owner of 20% or more of the Voting Shares as a result of, among other things: (i) an acquisition or redemption by our company or a subsidiary of our company of Voting Shares which, by reducing the number of Voting Shares outstanding or which may be voted, increases the proportionate number of Voting Shares beneficially owned by any person; (ii) acquisitions pursuant to a Permitted Bid or Competing Permitted Bid (as described below); (iii) an acquisition to which the application of the Rights Plan has been waived by our directors in accordance with the Rights Plan (including the receipt of prior approval of holders of Voting Shares or Rights as required); (iv) an acquisition pursuant to an amalgamation, merger, plan of arrangement or other statutory procedure having similar effect which has been approved by the holders of Voting Shares; (v) an acquisition of Voting Shares made as an intermediate step in connection with an acquisition by our company of assets or a business, provided that the person who acquires such Voting Shares distributes such securities to its securityholders and following such distribution no person has become the beneficial owner of 20% or more of the Voting Shares; or (vi) an acquisition of Voting Shares as a result of: an acquisition pursuant to a dividend reinvestment plan; a stock dividend, a stock split or other event pursuant to which a person becomes beneficial owner of Voting Shares on the same

*pro rata* basis as all other holders of Voting Shares; or the acquisition or exercise by such person of rights to purchase Voting Shares distributed to such person in the course of a distribution to all holders of Voting Shares pursuant to a rights offering or pursuant to a prospectus or a distribution of Voting Shares or securities convertible into or exchangeable for Voting Shares (and the conversion or exchange of such convertible or exchangeable securities), made pursuant to a prospectus or a distribution by way of a private placement, provided in each case the person does not thereby acquire a greater percentage of such Voting Shares so offered than the person's percentage of Voting Shares beneficially owned immediately prior to such acquisition.

A beneficial owner includes an owner of securities entitling the owner to become an owner of a Voting Share, including conversion or exchange rights or rights to purchase. The definition of "Beneficial Ownership" contains certain exclusions, including exemptions for investment managers whose ordinary business includes managing funds for others, mutual funds and their managers, trust companies (acting in their capacities as trustees and administrators), statutory bodies whose business includes the management of funds (including for employee benefit plans, pension plans and certain insurance plans), administrators of registered pension funds or plans and a Crown agent or agency, provided that such person is not then making or has not then announced a current intention to make a take-over bid alone or jointly or in concert with any other person. In addition, a person will not be deemed to have beneficial ownership of Voting Shares by virtue of having entered into a Permitted Lock-Up Agreement with a holder of Voting Shares whereby such holder agrees to deposit or tender such shares to a take-over bid made by such person, provided that such agreement meets certain requirements set forth in the Amended and Restated Rights Plan Agreement.

#### *Rights Exercise Privilege*

The Rights will separate from the common shares to which they are attached and will become exercisable at the close of business (the "**Separation Time**") on the tenth trading day after the earliest of (a) the first date (the "**Stock Acquisition Date**") of public announcement of facts indicating that a person and/or others associated or affiliated with such person, or acting in concert with such person, have become an Acquiring Person; (b) the date of commencement of, or first public announcement of the intent of any person to commence a take-over bid, other than a Permitted Bid or a Competing Permitted Bid; (c) the date on which a Permitted Bid or Competing Permitted Bid ceases to qualify as such; or (d) such later date as our directors may determine. Subject to adjustment as provided in the Rights Plan, from and after the Separation Time, each Right will entitle the holder to purchase one (1) common share at a price (the "**Exercise Price**") equal to three times the Market Price of a common share at the Separation Time. "Market Price" is the average of the daily closing prices per common share on each of the 20 consecutive trading days through and including the trading day immediately preceding the relevant date.

A transaction in which a person becomes an Acquiring Person is referred to as a "**Flip-in Event**". Any Rights held by an Acquiring Person on or after the earlier of the Separation Time or the Stock Acquisition Date, will become void upon the occurrence of a Flip-in Event. After the close of business on the tenth trading day after the first public announcement of the occurrence of a Flip-in Event, each Right (other than those held by the Acquiring Person) will entitle the holder to purchase, for the Exercise Price, that number of common shares having an aggregate Market Price (at the time of the consummation or occurrence of the Flip-in Event) equal to twice the Exercise Price.

#### *Impact Once Rights Plan is Triggered*

Upon a Flip-in Event occurring and the Rights separating from the attached common shares, reported earnings per common share on a fully diluted or non-diluted basis may be affected. Holders of Rights who do not exercise their Rights upon the occurrence of a Flip-in Event may suffer substantial dilution.

By permitting holders of Rights other than an Acquiring Person to acquire common shares at a discount to market value, the Rights may cause substantial dilution to a person or group that acquires 20% or more of the Voting Shares other than by way of a Permitted Bid or other than in circumstances where the Rights are redeemed or our directors waive the application of the Rights Plan in accordance with the terms thereof (including receipt of prior approval from the holders of Voting Shares or Rights if required).

### *Certificates and Transferability*

Before the Separation Time, certificates for common shares will also evidence one Right for each common share represented by the certificate. Certificates issued on or after March 4, 2015 will also bear a legend to this effect. Rights are also attached to common shares outstanding on March 4, 2015, although certificates issued before such date do not bear such a legend.

Prior to the Separation Time, Rights will not be transferable separately from the attached common shares. From and after the Separation Time, the Rights will be evidenced by Rights certificates, which will be transferable and traded separately from the common shares. Shareholders will receive no other proof of or document of ownership of the Right.

### *Permitted Bids*

The Rights Plan is not triggered if an offer to acquire common shares would allow sufficient time for the shareholders to consider and react to the offer and would allow shareholders to decide to tender or not tender without the concern that they will be left with illiquid common shares should they not tender.

A “**Permitted Bid**” is a take-over bid where the bid is made by way of a take-over bid circular and: (i) is made to all holders of Voting Shares, other than the offeror; (ii) contains an irrevocable and unqualified provision that, no Voting Shares will be taken up or paid for pursuant to the take-over bid (A) prior to the close of business on a date which is not less than one hundred five (105) days following the date of the take-over bid or such shorter period that a take-over bid must remain open for pursuant to Canadian securities laws, and (B) then only if, at the close of business on the date Voting Shares are first taken up and paid for pursuant to such take-over bid, more than 50% of the Voting Shares held by shareholders other than the bidder, its associates and affiliates, and persons acting jointly or in concert with the bidder (the “**Independent Shareholders**”) have been tendered pursuant to the take-over bid and not withdrawn; (iii) contains an irrevocable and unqualified provision that, Voting Shares may be deposited pursuant to such take-over bid at any time during the period of time between the date of the take-over bid and the date on which Voting Shares may be taken up and paid for and any Voting Shares deposited pursuant to the take-over bid may be withdrawn until taken up and paid for; and (iv) contains an irrevocable and unqualified provision that, if on the date on which Voting Shares may be taken up and paid for under the take-over bid, more than 50% of the Voting Shares held by Independent Shareholders have been deposited pursuant to the take-over bid and not withdrawn, the offeror will make public announcement of that fact and the take-over bid will remain open for deposits and tenders of Voting Shares for not less than ten (10) business days from the date of such public announcement.

The Rights Plan also allows for a Competing Permitted Bid to be made while a Permitted Bid is in existence. A Competing Permitted Bid must satisfy all of the requirements of a Permitted Bid except that it is required to remain open for the minimum initial deposit period required under Canadian securities laws for such bid in the circumstances.

Neither a Permitted Bid nor a Competing Bid is required to be approved by our directors and such bids may be made directly to shareholders. Acquisitions of Voting Shares made pursuant to a Permitted Bid or a Competing Permitted Bid do not give rise to a Flip-in Event.

### *Waiver and Redemption*

Our directors may, before the occurrence of a Flip-in Event that would occur as a result of a take-over bid to all holders of Voting Shares made under a circular prepared in accordance with applicable securities laws (a “**Take-over Bid Flip-in Event**”), waive the application of the Rights Plan to such Take-over Bid Flip-in Event. In such event, our directors shall be deemed to also have waived the application of the Rights Plan to any other Take-over Bid Flip-in Event prior to the expiry thereof.

Subject to the prior consent of the shareholders as set forth in the Rights Plan, our directors may also, before the occurrence of a Flip-in Event that is not a Take-over Bid Flip-in Event, waive the application of the Rights Plan to such Flip-in Event.

Our directors may also waive the application of the Rights Plan to an inadvertent Flip-in Event, on the condition that the person who became an Acquiring Person in the Flip-in Event reduces its Beneficial Ownership of Voting Shares such that it is not an Acquiring Person within eight (8) trading days of the determination of our directors (or any earlier or later time specified by our directors).

Until the occurrence of a Flip-in Event, our directors may, with the prior consent of the holders of the Voting Shares or the Rights, as applicable, elect to redeem all but not less than all of the then outstanding Rights at \$0.00001 per Right. In the event that a person acquires Voting Shares pursuant to a Permitted Bid or a Competing Permitted Bid, then our directors shall, immediately upon the consummation of such acquisition, without further formality, be deemed to have elected to redeem the Rights at the redemption price. The Corporation shall not be obligated to make a payment of the redemption price to any holder of Rights unless the holder is entitled to receive at least \$10.00 in respect of all Rights held by such holder.

#### *Supplement and Amendments*

Our company may, without the approval of the holders of common shares or Rights, make amendments: (i) to correct clerical or typographical errors, (ii) to maintain the validity of the Rights Plan as a result of any change in applicable legislation, regulations or rules thereunder, and (iii) as otherwise specifically contemplated therein. Any amendment referred to in (ii) must, if made before the Separation Time, be submitted for approval to the holders of Voting Shares at the next meeting of shareholders and, if made after the Separation Time, must be submitted to the holders of Rights for approval.

At any time before the Separation Time, our company may, with prior consent of the shareholders, amend, vary or rescind any of the provisions of the Rights Plan or the Rights, whether or not such action would materially adversely affect the interests of the Rights generally.

At any time after the Separation Time, our company may, with prior consent of the holders of Rights, amend, vary or rescind any of the provisions of the Rights Plan or the Rights, whether or not such action would materially adversely affect the interests of the Rights generally.

#### *Confirmation*

The Rights Plan must be reconfirmed at every third annual meeting of shareholders of our company. If the Rights Plan is not approved at any such meeting of shareholders, including the Meeting, the Rights Plan and all outstanding Rights will terminate and be void and of no further force and effect.

#### ***Proposed Amendments***

As noted above, the amendments to the Original Plan have been proposed in order to bring the Rights Plan in line with corporate best practices and institutional investor guidelines, and also to reflect the recent Legislative Amendments. The proposed amendments specifically include the following:

- Amending the definition of Acquiring Person to exclude, for a period of 10 days after the applicable Disqualification Date, any person who becomes the beneficial owner of 20% or more of the Voting Shares as a result of such person becoming disqualified from relying on certain enumerated exclusions to the definition of “Beneficial Ownership” for investment managers and similar entities as discussed above.
- Amending the definition of Beneficial Owner and Beneficial Ownership to exclude agreements between our company and any person providing for the acquisition of securities pursuant to a statutory procedure which is subject to prior shareholder approval, such as an amalgamation or plan of arrangement.
- Expanding the definition of Exempt Acquisition to include an acquisition of Voting Shares made as an intermediate step in connection with an acquisition by our company of assets or a business, provided that the person who acquires such Voting Shares distributes such securities to its securityholders and following such distribution no person has become the beneficial owner of 20% or more of the Voting Shares.
- Revising the Exercise Price from a fixed price of \$100 to a variable amount equal to three times the Market Price, from time to time, of the common shares.
- Amending the minimum period that Permitted Bids are required to remain open to 105 days (or such shorter minimum period permitted by securities legislation) to align with the Legislative Amendments.

- Amending the minimum period that Competing Permitted Bids are required to remain open to be the applicable period required by securities legislation in the circumstances.
- Amending the definition of Permitted Lock-up Agreement so as to enable a locked-up shareholder to withdraw such holder's shares from a lock-up in certain circumstances where the Lock-up Bid is for less than 100% of the Voting Shares in order to tender to another take-over bid or support another transaction that is for a greater number of shares for at least the same consideration per share.
- Amending the definition of Separation Time to include the date on which a Permitted Bid or Competing Permitted Bid ceases to qualify as such.
- Amending the redemption provisions such that our company will only be required to make a payment to any particular holder for the redemption of their Rights if the required payment is at least \$10.00.
- Making non-substantive housekeeping or administrative amendments to reflect the restatement of the shareholder protection rights plan agreement itself, correct typographical errors, remove historical provisions no longer relevant and ensure consistency and clarity among provisions.

Our company is not proposing other amendments to the Original Rights Plan at this time. However, in the event that subsequent to the date hereof and prior to the Meeting any other amendments to the Original Rights Plan become necessary or advisable in order to satisfy the requirements or guidance of any stock exchange or proxy advisory firm or to otherwise reflect current market practices, we will file an updated draft of the Amended and Restated Rights Plan Agreement incorporating such further proposed amendments on SEDAR at [www.sedar.com](http://www.sedar.com) prior to the Meeting.

### ***Voting Requirements***

Under the existing shareholder protection rights plan agreement, the resolution approving and confirming the Amended and Restated Rights Plan Agreement must be approved by a simple majority of the votes cast at the Meeting by Independent Shareholders (as defined therein). In effect, all shareholders will be considered Independent Shareholders provided they are not, at the relevant time, an Acquiring Person or making a take-over bid for our company. Our company is not aware of any shareholder whose vote at the Meeting would be excluded for these purposes. The TSX requires that the resolution be passed by a simple majority of the votes cast at the Meeting by all shareholders in order to maintain the listing of the Rights on such exchange.

Our Board unanimously recommends that shareholders vote "FOR" the resolution approving and confirming the Amended and Restated Rights Plan Agreement.

At the Meeting, shareholders will be asked to consider and, if deemed advisable, to approve an ordinary resolution, substantially in the following form:

BE IT RESOLVED as an ordinary resolution of the shareholders of the Corporation that:

1. the Shareholder Protection Rights Plan Agreement dated as of March 4, 2015 between the Corporation and Computershare Trust Company of Canada (the "**Rights Plan Agreement**") be amended and restated as described in the Information Circular of the Corporation dated April 2, 2018 (including any supplemental disclosure to such Information Circular filed thereafter), the continued existence of the Rights Plan Agreement, as amended and restated, is approved and confirmed and the Corporation is authorized to enter into such amended and restated Rights Plan Agreement; and
2. any officer or director of the Corporation be and is hereby authorized for and on behalf of the Corporation, whether under its corporate seal or otherwise, to execute and deliver all other documents and instruments and to take all such other actions as such officer or director may deem necessary or desirable to implement this resolution and the matters authorized hereby, such determination to be conclusively evidenced by the execution and delivery of such documents and other instruments or the taking of any of such actions.

**Unless otherwise directed, it is the intention of the persons designated in the form of proxy accompanying this Information Circular to vote proxies “FOR” the approval of the foregoing resolution.**

## STATEMENT OF EXECUTIVE COMPENSATION

### Named Executive Officers of the Corporation

The following section of this Information Circular discusses the Corporation’s approach to the compensation paid to our President & CEO, Executive Vice President & Chief Financial Officer; and the four most highly compensated executive officers, other than the President & CEO and Executive Vice President & Chief Financial Officer during the year ended December 31, 2017 whose total compensation was more than \$150,000 (each a “**Named Executive Officer**” or “**NEO**” and collectively, the “**Named Executive Officers**” or “**NEOs**”). The Corporation elected to voluntarily include four additional NEOs, other than the CEO and Chief Financial Officer, rather than three additional NEOs as required by applicable securities laws.

### Compensation Program Highlights

- **Alignment with Shareholders** - Given the continued challenging operating environment faced by the Corporation and the industries in which it operates, effective February 1, 2016, the base salary of our President & Chief Executive Officer was reduced by 15% and the base salaries of our other executive officers were reduced by 10%. Additionally, no executives of the Corporation, including the NEOs, have received a cash bonus since 2014 and the CNCGC has instead focused on providing our NEOs with equity-based compensation that will deliver value to NEOs as value is received by the Corporation’s shareholders.
- **Low dilution to shareholders** – While this emphasis on equity-based compensation has increased the *theoretical dilution* to shareholders over the past two years, *actual dilution to shareholders has been negative during this time period* as previously-granted options have been underwater and new option and Incentive Awards to our NEOs have been made only via forfeited equity incentives from our company’s restructuring and from Incentive Awards that have otherwise expired, versus the award of new incentives from the plans.
- **Pay for Performance** – with the aforementioned reduction in NEO salaries and focus on equity-based incentives, the majority of our NEOs’ compensation is at-risk. On average 65% of an NEO’s total compensation is at-risk, meaning that the majority of executive compensation is performance-dependent and fluctuates with shareholder value.
- **Caps on incentive payouts** - payouts under the annual Cash Bonus Plan cannot exceed 125% of salary for our President & CEO and 100% of salary for the remaining NEOs.
- **Share Ownership Requirements** – the Corporation has implemented share ownership requirements for our NEOs (three times annual base salary for our President & CEO and two times annual base salary for the remaining NEOs). Ownership guidelines have also been implemented for the Board of Directors (three times annual retainer).
- **Deferred Share Units** – non-management directors receive DSUs and are excluded from participating in our Option Plan and Award Plan to ensure their long-term interests are fully-aligned with Shareholders.
- **Independent Advice** – the CNCGC has its own independent advisor.

### Compensation Governance

#### Composition of our Compensation, Nominating and Corporate Governance Committee

During 2017, our CNCGC was comprised of David Olsson (Chair), Barbara J. Kelley and Robert Wagemakers, all of whom are “independent” directors for the purposes of National Instrument 58-101 – *Corporate Governance Guidelines*. The following table sets forth the relevant skills and experience of each current member of our committee that enables such member to make decisions on the suitability of our compensation policies and practices.

<b>Name</b>	<b>Relevant Skills and Experience</b>
David Olsson (Chair)	Mr. Olsson's skills and experience that enable him to make decisions on the suitability of our compensation policies and practices are derived from more than 30 years' experience in the areas of international capital markets, cross-border investments, and financing of resources and infrastructure projects. Most recently a senior partner of King & Wood Mallesons, an international law firm, and now a senior China Practice Consultant to the firm, Mr. Olsson has held a variety of management positions within the firm, including roles as national head of the banking and finance team, partner-in-charge of Melbourne, Hong Kong and Beijing offices, and Managing Partner of the Australian operations. Mr. Olsson holds a Bachelor of Laws degree from the Australian National University and is a graduate of the Australian Institute of Company Directors.
Barbara J. Kelley	Ms. Kelley's skills and experience that enable her to make decisions on the suitability of our compensation policies and practices are derived from Ms. Kelley's experience as the Executive Director of the Colorado Department of Regulatory Agencies, one of 19 principal departments in Colorado State Government. In that position, she was responsible for the leadership, management and administration of 9 mission specific divisions, including: Banking, Civil Rights, Office of Consumer Counsel, Financial Services, Insurance, Public Utilities Commission, Professions and Occupations and Securities. Previously, she was a Partner at Kamlet Reichert LLP, Denver, Colorado. Her practice has encompassed primarily corporate and financing transactions, commercial banking, commercial real estate, as well as general commercial and business matters. She also lead the firm's secured transactions practice area.
Robert Wagemakers	Mr. Wagemakers skills and experience that enable him to make decisions on the suitability of our compensation policies and practices are derived from more than 40 years' experience in the oil and natural gas sector, most recently from July 31, 2011 to July 30, 2012 as a Special Consultant to Nabors Drilling, a division of Nabors Canada and from 2001 to July 2011, Vice President, Marketing of Nabors Drilling. Mr. Wagemakers was Vice President, Operations with Command Drilling Corporation from 2000 to 2001; prior thereto, he was President of Partner Rentals Ltd. from 1997 to 2000. Prior thereto, Mr. Wagemakers held various management positions with a number of drilling companies. In 2013, Mr. Wagemakers completed the program offered by the Institute of Corporate Directors and is entitled to use the designation ICD.D.

### **CNCGC Mandate**

Our Board has adopted a mandate for our CNCGC which has, as part of its mandate, the responsibility for reviewing matters relating to the human resource policies and compensation of our directors, officers and employees in the context of our budget and business plan. Without limiting the generality of the foregoing, the CNCGC has the following duties:

- (i) to review the compensation philosophy and remuneration policy for our officers and to recommend to our Board changes to improve our ability to recruit, retain and motivate employees;
- (ii) to review and recommend to our Board the retainer and fees to be paid to members of our Board;
- (iii) to review and approve corporate goals and objectives relevant to the compensation of our President and Chief Executive Officer, evaluate our President and Chief Executive Officer's performance in light of those corporate goals and objectives, and determine (or make recommendations to our Board with respect to) our President and Chief Executive Officer's compensation level based on such evaluation;
- (iv) to recommend to our Board with respect to non-Chief Executive Officer and director compensation, including to review management's recommendation for proposed share option, share purchase plans and other incentive-compensation plans and equity-based plans for non-Chief Executive Officer and director compensation and make recommendations in respect thereof to our Board;

- (v) to administer the Option Plan, the Award Plan and other incentive plans approved by our Board in accordance with their terms including recommending (and, if delegated authority thereunder, approving) the grant of options or other incentive securities in accordance with the terms thereof;
- (vi) to determine and recommend for approval of our Board bonuses to be paid to our officers and employees and to establish targets or criteria for the payment of such bonuses, if appropriate;
- (vii) to review the annual disclosure required by applicable securities laws to be made by our company with respect to compensation including the Compensation Discussion and Analysis required to be included in our information circular – proxy statement and review other executive compensation disclosure before we disclose such information; and
- (viii) to conduct an assessment, at least once a year, of the risks associated with our compensation policies and practices and prepare and submit to our Board annually a report summarizing: (i) the risks identified in such assessment that are reasonably likely to have a material adverse effect on our company; and (ii) the recommendations of our CNCGC to mitigate against any potential items identified in such assessment that may be reasonably expected to lead an executive officer to take inappropriate or excessive risks.

The CNCGC is required to be comprised of at least three (3) of our directors or such greater number as our Board may determine from time to time. All members of our CNCGC are required to be independent as such term is defined for purposes of National Instrument 58-101 – *Corporate Governance Guidelines*.

#### **Compensation Consultant or Advisor**

During the fiscal years ended December 31, 2015, 2016 and 2017, the CNCGC retained Lane Caputo Compensation Inc. (the “**Consultant**”), an independent external consulting company.

The CNCGC originally retained the Consultant in June 2014 to assist it in reviewing the competitiveness of our company’s compensation program for our employees, executive officers and non-management directors. The Consultant’s mandate was to review comparative industry compensation data including the executive and non-management directors’ compensation plans of competitor companies for benchmarking compensation and advise our company and the CNCGC on emerging trends and developments in compensation.

#### **Executive Compensation – Related Fees**

During 2015, the CNCGC retained the Consultant to update its work completed for the CNCGC in 2014. Our company paid \$14,500 in fees to the Consultant for the professional services rendered to the CNCGC in 2015. During 2015, our company also participated in and utilized compensation data from the “Mercer Total Compensation Survey (Energy Services Sector)”, (the “**Mercer Survey**”).

During 2016, the CNCGC retained the Consultant to update its work completed for our company in 2015. Our company paid \$10,700 in fees to the Consultant for the professional services rendered to the CNCGC in 2016.

During 2017, the CNCGC retained the Consultant to update its work completed for our company in 2016. Our company paid \$15,097 in fees to the Consultant for the professional services rendered to the CNCGC in 2017.

#### **All other Fees**

The Consultant did not receive any other fees from our company during 2015, 2016 or 2017.

In order to ensure the independence of the CNCGC’s advisors, our management must seek approval from the CNCGC prior to retaining a compensation advisor or authorizing its mandate.

## **Review of Risks Associated with Compensation Policies and Practices**

As described herein, our company's executive compensation program is administered by our CNCGC. In carrying out its mandate, the Committee reviewed our company's elements of compensation to identify any risks arising from our company's compensation policies and practices that could reasonably be expected to have a material adverse effect on our company as well as the practices used to mitigate any such issues. The Committee concluded that the compensation program and policies of our company does not encourage our executive officers to take inappropriate or excessive risks. This assessment was based on a number of considerations including, without limitation, the following: (i) the compensation program of our company attempts to achieve a balance between cash and equity compensation which are based both on individual and corporate performance, both financial and non-financial and the overall compensation program is market based and aligned with our company's business plan and long term strategies; (ii) our company's compensation policies and practices are generally uniform throughout the organization and there are no significant differences in compensation structure among our executive officers; (iii) the compensation package for executive officers consists of fixed (base salary and perquisites) and variable elements (cash bonus, options and Incentive Awards) which are designed to balance our short term goals and our long-term interests and are aimed at creating sustainable value for our shareholders; (iv) the performance elements of our annual cash bonus plan for our executive officers are linked to the achievement of our business goals and are reviewed and approved annually by the CNCGC; (v) in exercising its discretion granting options and Incentive Awards, our CNCGC or our Board reviews individual and corporate performance taking into account the long-term interests of our company; (vi) options are generally granted annually and vest over a three (3) year period, which further mitigates any short-term risk taking potential; (vii) we anticipate that Incentive Awards will be granted annually and will vest over a period of time, which further mitigates any short-term risk taking potential; and (viii) the results of annual performance assessments of individual contributions of executive officers' are reviewed and considered in awarding both discretionary bonuses under the Cash Bonus Plan and future compensation.

### **Short Sales, Puts, Calls and Options**

Our Anti-Hedging Policy provides that our directors, officers and all of our employees, shall not knowingly sell, directly or indirectly, a security of our company if such person selling such security does not own or has not fully paid for the security to be sold. In addition, the Anti-Hedging Policy provides that our directors, officers and employees shall not, directly or indirectly, engage in short selling in common shares of our company or purchase financial instruments (including, for greater certainty, puts, options, calls, prepaid variable forward contracts, equity swaps, collars or units of exchange funds) that are designed to hedge or offset a change in the market value of common shares or other securities of our company held by the person. For the purposes of our Anti-Hedging Policy, short selling does not include a sale of common shares not currently owned so long as the seller owns an immediately exercisable option to acquire the number of common shares sold, and the sale and exercise is conducted in accordance with our company's approved procedures for the exercise of options under our official equity compensation plans such as the Option Plan.

### **Mandatory Equity Ownership Requirements**

In March 2018, our company adopted a policy (the "**Mandatory Equity Ownership Policy**") pursuant to which directors and certain senior officers of Corporation are required to own a significant number of Common Shares or Common Share equivalents in order to further align their interests with those of our company's shareholders. For our NEOs, mandatory ownership of Common Shares or RSUs must achieve and maintain a value of two to three times each NEO's respective base annual salary. Our NEOs have five years from the date of inception of the policy, or upon becoming a NEO, to achieve this minimum level of equity ownership. The value held shall be determined each year, based on the greater of the initial acquisition cost of the Common Shares and/or RSUs and the then market price of the Common Shares on the TSX. Options do not count toward the equity ownership requirement of the NEOs. The Common Shares, RSUs or similar Common Share equivalents of the Corporation held to comply with the equity ownership requirement shall not be the object of specific monetization procedures or other hedging procedures to reduce or offset a decrease in the market value of his or her holding, either directly or indirectly.

Additional details of the policy and of our NEOs' progress around ownership guidelines are presented below.

<b>Position</b>	<b>Name</b>	<b># of Common Shares</b>	<b># of RSUs</b>	<b>Ownership Requirement (Multiple of Salary)</b>	<b>Acquisition Cost</b>	<b>Current Market Value<sup>1</sup></b>	<b>Meets Share Ownership Requirement?</b>
Chairman, President & Chief Executive Officer (CEO)	Trevor Haynes	3,265,903	101,797	3x	\$15,047,726	\$8,048,803	Yes
Executive Vice President Chief Financial Officer	Toby LaBrie	13,675	71,489	2x	\$293,955	\$203,542	No
Executive Vice President Chief Operating Officer, Modular Space Solutions	Troy Cleland	265,318	71,489	2x	\$5,385,577	\$804,969	Yes
Executive Vice President, Chief Operating Officer, Workforce Solutions	Mike Ridley	2,140	40,000	2x	\$96,901	\$100,715	No
Executive Vice President, Corporate Services & CIO, CTO, LodgeLink	Patrick Melanson	2,117	54,507	2x	\$209,273	\$135,331	No

<sup>1</sup>Value as December 29, 2017

As seen in the table above, the current market value of our NEOs' shareholdings (other than Mike Ridley's shareholdings as he only joined our company on September 11, 2017), have declined precipitously, in line with our shareholders' experience over the past several years. Combined with the lack of value delivery through our Option Plan and Award Plan, the Committee feels that our NEOs are directly aligned with our shareholders.

## **COMPENSATION DISCUSSION AND ANALYSIS**

### **Objectives and Principles of Executive Compensation Program**

The objectives of our executive compensation program are threefold, namely: (i) pay for performance in terms of aligning compensation in the short- and medium-term to the successful implementation of our strategic plans and annual objectives; (ii) align the interests of management with shareholders over the long-term via the use of equity-based incentives; and (iii) enable our company to attract and retain highly qualified and experienced individuals to serve as executive officers.

Flowing from the CNCGC's pay-for-performance philosophy, salaries are generally positioned near the median levels of the competitive market while variable compensation opportunity (short and long-term incentives) is structured to allow executives to receive above-market total compensation for superior operational and financial performance and sustained shareholder value creation. Our CNCGC also recognizes that the company's executive compensation program must be sufficiently flexible in order to adapt to unexpected developments in the industries in which we operate and the impact of internal and market related occurrences from time to time.

### **Compensation Benchmarking**

Our CNCGC has historically referred to the Mercer Survey as well as industry market trends and recommendations from our Consultant to guide our approach to executive compensation, including the assessment of the competitiveness of our compensation practices.

Due to the downturn in most of the industries in which our company operates and the significantly negative impact of this downturn on our company's operations, the CNCGC has foregone the benchmarking of executive and non-management director compensation and instead turned its attention to the reduction of compensation expense in an effort to protect the financial condition of our company (see discussion below for more detail).

## Elements of Our Executive Compensation Program

Our company offers a total compensation package to our Named Executive Officers that is both aligned with our compensation philosophy and with competitive market practise:

Compensation Element	Form	Purpose of Element	Determination
Base Salary	Cash	Forms a baseline level of compensation for role fulfillment commensurate with the experience, skills and market demand for the executive role and/or incumbent.	Salaries have historically been determined from analysis of similar positions within the Mercer Survey and the advice of our Consultant, each individual's level of experience in the role, individual performance and level of responsibility. Actual salary levels are set in reference to our company's compensation philosophy and relative to the emphasis on other compensation program elements. Our company's philosophy has been to pay salaries near the median levels of the peer group, however, <b>given the continued challenging operating environment faced by our company, effective February 1, 2016, the base salary of our President and Chief Executive Officer was reduced by 15% and the base salaries of our other executive officers were reduced by 10%. No base salary increase has been given to the NEOs in the past three years, with the exception of Mr. Melanson, who in taking on a broader portfolio of departments received an increase of 10% effective July 21, 2017.</b>
Cash Bonus Plan	Cash	To recognize short-term (typically annual) efforts and milestone achievement that are designed to link the achievement of personal and annual performance objectives to enhanced shareholder value.	Annual bonus opportunity for each NEO is set based both with reference to competitive peer group incentive opportunities, the seniority of the NEO's position and his or her industry experience. Actual bonus payments can range from 0% - 125% of annual salary for our President & CEO and from 0% - 100% of annual salary for the remaining NEOs. Each NEO's annual performance is measured against corporate and individual performance objectives, the weighting of each being dependent upon his or her role in the organization and relative influence over corporate performance objectives. For additional information, see <i>Cash Bonus</i> below.  <b>Again, given the continued challenging operating environment faced by our company, no cash bonuses have been paid to NEOs for the previous three years.</b>
Restricted and Performance Award Incentive Plan	Common Shares	Provides for the grant of Restricted Awards and Performance Awards to officers, employees and other service providers of our company and our affiliates. Designed to motivate executives to create and grow sustainable shareholder total return over successive three year performance cycles.	Restricted Award and Performance Award grants are determined in reference to competitive practise and are granted at such levels that total compensation can achieve above-market levels provided that our company's share price achieves superior returns relative to the competitive market. Incentive Awards are typically awarded annually or as otherwise determined by the CNCGC. Performance Awards vest upon the achievement and maintenance of certain performance criteria over a three-year period, whereas Restricted Awards vest automatically over a three year period.  Dividends declared on Common Shares will be converted to additional Restricted Awards and Performance Awards, as applicable, using the prior five days' volume weighted average closing price of Common Shares on the TSX.  The CNCGC has not previously set any performance criteria with respect to Performance Awards; however, <b>beginning in 2018, the CNCGC will develop performance criteria that</b>

Compensation Element	Form	Purpose of Element	Determination
			<b>will apply to the vesting of a portion of all Incentive Award grants from 2018 onwards.</b>
Option Plan	Common Shares	Designed to motivate executives and employees to create and grow sustainable shareholder return over long-term performance periods and to facilitate key employee retention.	Option award levels are determined in reference to competitive practise and are granted at such levels that total compensation can achieve above-market levels provided that our company's share price achieves superior returns relative to the competitive market. The CNCGC sets the term of options, which cannot exceed five (5) years and fixes the vesting terms of options such that 1/3 of options granted will vest on each of the first, second and third anniversaries of the grant date or other such vesting schedule that the CNCGC chooses.

### **Short-Term Incentive Compensation – Annual Cash Bonuses**

Our CNCGC recommends to the independent members of our Board for consideration and approval of an annual bonus amount for all employees and specific bonus amounts for executive officers (including our Named Executive Officers). The CNCGC, in consultation with our President and Chief Executive Officer, established the terms of our cash bonus plan for fiscal 2017 for our executive officers (including our Named Executive Officers) (the “**Cash Bonus Plan**”). For 2017, the maximum bonus payable was 125% of the actual 2017 base salary for Mr. Haynes and 100% for Messrs. LaBrie, Cleland, Clark, Ridley and Melanson.

Pursuant to the terms of the Cash Bonus Plan, certain components and metrics were established that were reflective of the key operating and financial metrics that had a significant impact on achieving our business plan for fiscal 2017 and were aligned with the creation of shareholder value. Specifically, for 2017, the key operating and financial metrics upon which any bonus amount would be based were:

Metric	Weighting	Determination	Achievement
<b>Cost Management</b> Selling, General & Administration (SGA) Expense as a percentage of Gross Profit	<b>10 - 40%</b>	Portion of bonus will be provided if the SGA% of Gross Profit is achieved against the approved 2017 budget for the Company.	Not Achieved
<b>Corporate Financial Results</b> Return on Average Capital Employed (ROACE)  Return on Equity Employed (ROE)	<b>10 - 25%</b>	Each metric will earn 50% of the portion of the scorecard weighting if the company meets or exceeds the 2017 budget approved targets. Achievement is measured against year-end financial report.	Not Achieved  Not Achieved
<b>Mandates and/or Management by Objectives</b> Various goals and milestones based on each NEO's specific functional area	<b>10 - 25%</b>	Measured progress against predetermined individual goals and objectives.	Achieved
<b>Discretionary</b> Individual Factors	<b>15 - 25%</b>	Portion of bonus may be payable based upon several factors including: leadership, effectiveness, commitment and peer review feedback.	N/A for 2017

Regardless of the level of achievement of the 2017 performance metrics outlined in the table above, the President & Chief Executive Officer and the CNCGC determined that, given the challenging market for our company's services and the need to protect the financial condition of our company, cash bonuses would only be payable for achievement of the performance conditions listed above AND if our company achieved threshold levels of EBITDA that would allow our company to pay executive and employee bonuses without compromising our financial position. For 2017, the threshold level of EBITDA achievement was:

- < 80% of budgeted EBITDA: 0% payout ratio
- 80% to 100% of budgeted EBITDA: 50% payout ratio
- >100% of budgeted EBITDA: 100% payout ratio

Despite various degrees of achievement surrounding our financial and operational performance goals for 2017, the threshold level of EBITDA performance was not achieved, resulting in zero cash bonuses being payable to executives and employees for 2017.

For a reconciliation of EBITDA see our management's discussion and analysis for the year ended December 31, 2017 which is available on our profile at [www.sedar.com](http://www.sedar.com).

### ***Long-Term Incentive Compensation***

#### *Share Options*

Executive officers, along with our officers, employees, consultants and other service providers are eligible to participate in the Option Plan. Options granted under the Option Plan are intended to align such individual's and shareholder interests by attempting to create a direct link between compensation and shareholder return. Participation in the Option Plan rewards overall corporate performance, as measured through the price of our common shares. In addition, the Option Plan encourages the retention of key executives and enables executives to develop and maintain a significant ownership position in our company. As with many similar-sized companies, share options form an integral component of the total compensation package provided to our executive officers. This results in a significant portion of executive compensation being "at risk" and directly linked to the achievement of business results and long-term value creation.

Options are normally recommended by management and approved by the CNCGC or our Board upon the commencement of an individual's employment with our company based on the level of responsibility within our company. Our company's current policy is that additional option grants are made on an annual basis to ensure that the number of share options granted to any particular individual is commensurate with the individual's level of ongoing responsibility within our company and to ensure that one of the primary purposes of the share options, namely retention of the executives, is being maintained. In considering annual grants, the CNCGC and our Board has flexibility in the determination of the size of the award and takes into account all relevant circumstances, including the number of share options and/or Incentive Awards held by such individual, the exercise price and implied value of the share options and Incentive Awards, the term remaining on such incentives and the total number of common shares reserved for issuance under the Option Plan and the Award Plan on a combined basis. The size of the annual option award to individual executives is determined by considering individual performance, level of responsibility, authority and overall importance to our company and the degree to which each executive's potential and contribution are considered critical to the long term success of our company. Options are priced at the five (5) day volume weighted average trading price of the common shares immediately preceding the date of grant. The current policy of our Board is that options have a five (5) year term and vest at a rate of one-third on each of the first, second and third anniversaries of the date of grant subject to accelerated vesting at the discretion of our Board or a committee of our Board appointed from time to time to administer the Option Plan. See "Incentive Plans – Share Option Plan" for a description of the detailed terms of the Option Plan.

#### *Incentive Awards*

Executive officers, along with our officers, employees and other service providers, are eligible to participate in our company's Award Plan which provides for the grant of Restricted Awards and Performance Awards. Our Board, upon the recommendation of the CNCGC, adopted the Award Plan in March 2015 to supplement the Option Plan. The CNCGC recommendation was based on the belief that there was a need for our company to establish an incentive arrangement with a stronger retention component than the Option Plan. The Award Plan serves to provide retention incentive for officers, employees and other service providers

of our company and, like the Option Plan, aligns the compensation of management and employees of our company with the success of our company and the creation of shareholder value over the term of the incentive awards. In recommending the Award Plan, our CNCGC considered the structure of the Award Plan and concluded that it would not encourage senior executives to take inappropriate or excessive risks that may have a material adverse effect on our company. In particular, the awards vest over time which should help mitigate short-term risk-taking potential. Shareholders last approved the issuance of common shares from treasury pursuant to the Award Plan at the annual and special meeting of shareholders held on May 7, 2015.

We commenced the grant of Incentive Awards under the Award Plan in March 2016 thereby providing significant retention value to our company. We anticipate that Incentive Awards will normally be recommended by management and approved by our CNCGC or our Board upon the commencement of an individual's employment with our company based on the level of responsibility within our company. Our current policy is that additional grants will be made on an annual basis to ensure that the number of Incentive Awards granted to any particular individual is commensurate with the individual's level of ongoing responsibility within our company. In considering additional grants, our CNCGC and our Board have flexibility in the determination of the size and mix of the Incentive Awards and will assess all relevant circumstances, including the number of share options and/or Incentive Awards held by such individual, the implied value of the share options and Incentive Awards, the term remaining on such incentives and the total number of common shares reserved for issuance under the Option Plan and the Award Plan on a combined basis. The size of the annual Incentive Award grant to individual executives will be determined by applying a percentage that is measured across market sectors and similar sized companies in relation to the individual level of responsibility, authority and overall importance to our company and the degree to which each executive's potential and contribution are considered critical to the long-term success of our company. See "Incentive Plans – Restricted and Performance Award Incentive Plan" for a description of the detailed terms of the Award Plan.

#### **Other Executive Benefits**

In addition to salary, cash bonus and participating in the Option Plan and Award Plan, the NEOs participate in certain health and wellness benefits that are also available to the other employees of the Corporation. Certain NEOs, as a function of their roles, are also eligible to receive vehicle and parking allowances. We do not have a pension plan or similar benefit program.

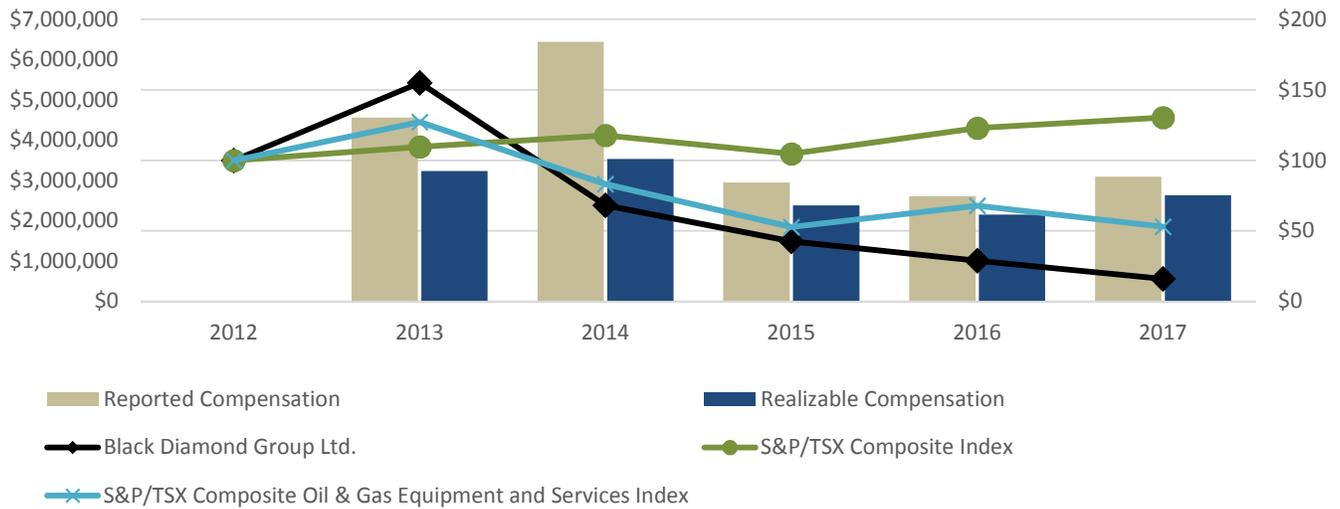
#### **Compensation changes for 2018**

For 2018, the CNCGC anticipates few changes to the cash components of compensation for our NEOs; both current salary levels and maximum bonus opportunities are expected to remain unchanged. As discussed under "Elements of Our Executive Compensation Program" above, the CNCGC has introduced performance-contingent vesting, based on the achievement of multi-year EBITDA targets, to 50% of the Incentive Awards granted to NEOs in 2018.

#### **Performance Graph**

The following graph compares the cumulative total shareholder return for \$100 invested in the common shares for the period from December 31, 2012 to December 31, 2017, as measured by the closing price of the common shares at the end of each year with the cumulative total return on each of the S&P/TSX Composite Index and the S&P/TSX Composite Oil & Gas Equipment and Services Index, assuming the reinvestment of dividends, where applicable, for the same period. Also superimposed on the performance chart above is our NEOs' aggregate Total Compensation over the same five-year period, for the purposes of comparing compensation to performance.

## Total Shareholder Return vs. NEO Total Compensation



### Comparison of Cumulative Total Return <sup>(1)</sup>

	2012	2013	2014	2015	2016	2017
S&P/TSX Composite Index	\$100	\$110	\$118	\$105	\$123	\$130
S&P/TSX Composite Oil & Gas Equipment and Services Index	\$100	\$127	\$83	\$53	\$68	\$53
Black Diamond Group Ltd.	\$100	\$155	\$68	\$43	\$29	\$16
Reported Compensation		\$4,559,801	\$6,440,502	\$2,954,400	\$2,610,328	\$3,114,709
Realizable Compensation		\$3,238,313	\$3,536,388	\$2,385,000	\$2,158,662	\$2,660,148

Note:

(1) Assuming an investment of \$100 on December 31, 2012.

Note when viewing the chart above that:

- Reported Compensation for each year represents the aggregate of the total compensation for the NEOs as presented in the Summary Compensation Table for each year, inclusive of the grant date fair value of stock options and Incentive Awards.
- By comparison, Realizable Compensation (the sum of salary, cash bonus actually paid in each year and the realizable value of options and Incentive Awards as of December 31, 2017) represents the compensation actually paid, or realizable to the NEOs in respect of each year.
- Both Reported Compensation and Realizable Compensation have decreased with the decline in shareholder value from 2014 onwards, with the exception of 2017, where additional equity incentive awards were made to NEOs to reflect the increase in the scope of their roles, including oversight of additional departments, following the restructuring of our company.
- The large discrepancy between Reported Compensation and Realizable Compensation in each year reflects the underwater status of options in each year and includes the greatly reduced value of Incentive Awards from 2015 onwards. The net impact to shareholders has been near-zero dilution from executive and employee equity incentives over this 5-year period as options have been valueless and most Incentive Awards have yet to vest.

The high percentage of at-risk compensation for our NEOs, of which Options and Incentive Awards are a major component, allow our company to compensate its NEOs such that value actually received is ultimately in alignment with shareholder fortunes.

## Summary Compensation Table

The following table sets forth information concerning the compensation during each of our three (3) most recently completed fiscal years paid to our Chief Executive Officer and Chief Financial Officer and each of our four (4) other most highly compensated executive officers, other than our Chief Executive Officer and Chief Financial Officer, for the year ended December 31, 2017 whose total compensation was more than \$150,000 (collectively, our “**Named Executive Officers**”).

Name and principal position	Year	Salary (\$)	Share-based awards <sup>(2)</sup> (\$)	Option-based awards <sup>(3)</sup> (\$)	Non-equity incentive plan compensation			All other compensation <sup>(5)</sup> (\$)	Total compensation (\$)
					Annual incentive plans <sup>(4)</sup> (\$)	Long-term incentive plans (\$)	Pension value (\$)		
Trevor Haynes President and Chief Executive Officer	2017	663,000	211,413	168,900	Nil	Nil	Nil	-	1,043,313
	2016	672,773	118,000	77,250	Nil	Nil	Nil	-	868,023
	2015	780,000	Nil	160,600	Nil	Nil	Nil	-	940,600
Toby LaBrie Executive Vice President and Chief Financial Officer	2017	270,000	140,649	121,110	Nil	Nil	Nil	-	531,759
	2016 <sup>(1)</sup>	258,984	78,667	51,500	Nil	Nil	Nil	-	389,151
Troy C. Cleland Executive Vice President and Chief Operating Officer, Modular Space Solutions	2017	342,000	140,649	121,110	Nil	Nil	Nil	-	603,759
	2016	345,178	78,667	51,500	Nil	Nil	Nil	-	475,345
	2015	380,000	Nil	109,500	Nil	Nil	Nil	-	489,500
Glen Clark Senior Vice President, Commercial, Workforce Solutions, Chief Commercial Officer, LodgeLink	2017	284,822	110,666	100,860	Nil	Nil	Nil	-	496,348
	2016	263,426	43,268	28,325	Nil	Nil	Nil	-	335,019
	2015	307,500	Nil	80,300	Nil	Nil	Nil	-	387,800
Mike Ridley Executive Vice President, Chief Operating Officer, Workforce Solutions	2017 <sup>(6)</sup>	104,397	76,400	99,600	Nil	Nil	Nil	-	280,397
Patrick Melanson Executive Vice President, Corporate Services & CIO, CTO LodgeLink	2017	228,004	110,666	100,860	Nil	Nil	Nil	-	439,530
	2016	200,000	43,267	28,325	Nil	Nil	Nil	-	271,592
	2015	196,994	Nil	43,800	Nil	Nil	Nil	-	240,494

### Notes:

- (1) Mr. LaBrie was appointed Executed Vice President and Chief Financial Officer of our company on March 3, 2016.
- (2) Refers to the value of the Incentive Awards granted under the Award Plan. See “Incentive Plans – Restricted and Performance Award Incentive Plan”. In the case of Restricted Awards, the award value is calculated at the grant date(s) by multiplying the number of Restricted Awards by the fair market value of the common shares. The fair market value is determined on the applicable grant date as the volume weighted average trading price of the common shares on the TSX (or other stock exchange on which the common shares may be listed) for the five (5) trading days immediately preceding such date. No Performance Awards were granted for the years ended December 31, 2017 or 2016.
- (3) Refers to options granted under the Option Plan. See “Incentive Plans – Share Option Plan”. Based on the grant date fair value of the applicable awards. The fair value of the options granted annually is obtained by multiplying the number of options granted by their value established according to the Black Scholes model. This value is the same as the fair value established in accordance with generally accepted accounting principles which was determined using the following assumptions for 2015 and 2016: dividend yields 7.31% to 11.61%; expected average volatility of 34% to 52%; average risk-free rate of interest of 0.46% to 1.00%; and an expected life of option of three (3) years; the following assumptions for 2017: dividend yields of 8.33% or nil; expected average volatility of 51% to 54%; average risk-free rate of interest of 1.02% to 1.81%; and an expected life of option

of three (3) years. The fair value of option grants have been determined using the same methodology and values used in determining the option value for our financial statements as we believe it represents the best estimate of fair value of the options at the time of the grant.

- (4) The amounts set forth in the column are the cash bonuses earned by the Named Executive Officers in respect of the applicable fiscal year.  
 (5) The value of perquisites received by each of our Named Executive Officers, including property or other personal benefits provided to our Named Executive Officers that are not generally available to all employees, were not in the aggregate greater than \$50,000 or 10% of our Named Executive Officer's total salary for the financial year.  
 (6) Mr. Ridley was engaged by our company on September 11, 2017.

## Incentive Plan Awards

### *Outstanding Option-based and Share-based Awards*

The following table sets forth all option-based awards and share-based awards outstanding for each of our Named Executive Officers as at December 31, 2017.

Name	Option-based Awards				Share-based Awards <sup>(2)</sup>		
	Number of securities underlying unexercised options (#)	Option exercise price (\$)	Option expiration date	Value of unexercised in-the-money options <sup>(1)</sup> (\$)	Number of shares or units of shares that have not vested (#)	Market or payout value of share-based awards that have not vested <sup>(3)</sup> (\$)	Market or payout value of vested share-based awards not paid out or distributed <sup>(4)</sup> (\$)
Trevor Haynes	75,000	1.74	August 19, 2022	48,750	101,797	351,162	Nil
	140,000	3.60	March 21, 2022	Nil			
	75,000	4.72	March 11, 2021	Nil			
	110,000	12.35	January 9, 2020	Nil			
	130,000	20.98	March 22, 2018	Nil			
Toby LaBrie	75,000	1.74	August 14, 2022	48,750	71,489	231,662	Nil
	81,000	3.60	March 21, 2022	Nil			
	50,000	4.72	March 11, 2021	Nil			
	30,000	12.35	January 9, 2020	Nil			
	30,000	20.98	March 22, 2018	Nil			
Troy C. Cleland	75,000	1.74	August 14, 2022	48,750	71,889	233,101	Nil
	81,000	3.60	March 21, 2022	Nil			
	50,000	4.72	March 11, 2021	Nil			
	75,000	12.35	January 9, 2020	Nil			
	33,333	20.98	March 22, 2018	Nil			
Glen Clark	75,000	1.74	August 14, 2022	48,750	54,783	162,149	Nil
	56,000	3.60	March 21, 2022	Nil			
	27,500	4.72	March 11, 2021	Nil			
	55,000	12.35	January 9, 2020	Nil			
	50,000	20.98	March 22, 2018	Nil			
Mike Ridley	120,000	1.91	September 12, 2022	57,600	40,000	76,400	Nil
Patrick Melanson	75,000	1.74	August 14, 2022	48,750	54,507	161,156	Nil
	56,000	3.60	March 21, 2022	Nil			
	27,500	4.72	March 11, 2021	Nil			
	30,000	12.35	January 9, 2020	Nil			

#### Notes:

- (1) Calculated based on the closing price of the common shares on the TSX on December 29, 2017, which was \$2.39 per share, less the exercise price of the options.  
 (2) All share-based awards in the above table are Incentive Awards and include awards that have accrued due to the declaration of dividends by our company.

- (3) For Restricted Awards, calculated based on the closing trading price of the common shares on the TSX on December 29, 2017, multiplied by the number of notional common shares underlying such Restricted Awards.
- (4) All Incentive Awards are paid out upon vesting and as such there are no outstanding Incentive Awards that have vested.

### ***Incentive Plan Awards – Value Vested or Earned During the Year***

The following table sets forth the value of option-based awards and share-based awards which vested during the year ended December 31, 2017, and the value of non-equity incentive plan compensation earned during the year ended December 31, 2017, for each Named Executive Officer.

Name	Option-based awards – Value of options vested during the year (as at vesting date) <sup>(1)</sup>	Share-based awards – Value vested during the year <sup>(2)</sup>	Non-equity incentive plan compensation – Value earned during the year
	(\$)	(\$)	(\$)
Trevor Haynes	Nil	Nil	Nil
Toby LaBrie	Nil	Nil	Nil
Troy C. Cleland	Nil	Nil	Nil
Glen Clark	Nil	Nil	Nil
Mike Ridley	Nil	Nil	Nil
Patrick Melanson	Nil	Nil	Nil

Notes:

- (1) Calculated based on the difference between the closing price of the common shares on the TSX on the vesting date and the exercise price of the options as at the vesting date.
- (2) No Incentive Awards vested in the year ended December 31, 2017.

### **Termination and Change of Control Benefits**

We have entered into executive employment agreements with each of Messrs. Trevor Haynes, Toby LaBrie, Troy C. Cleland, Glen Clark, Mike Ridley and Patrick Melanson. The executive employment agreements of all executives continue indefinitely until terminated in accordance with the terms thereof. The executive officers are entitled to participate in and receive all rights and benefits under our group benefit plans, and certain other benefits and perquisites as generally available to all of our employees. All such group benefits and perquisites cease on the last day of the month of termination unless extended for specific purposes on an individual basis.

The executive employment agreements and the employment of the executive officers can be terminated at any time by our company for just cause (in which case there are no payments other than accrued vacation, earned salary and reimbursement of expenses) and without just cause. If the employment of Messrs. Haynes, LaBrie, Cleland, Clark, Ridley or Melanson is terminated without just cause the executives are entitled to accrued salary and vacation, and are entitled to an amount equal to the average of cash bonuses, if any, paid in the two (2) calendar years immediately prior to the termination date and prorated for the time the executive officer was employed during the calendar year up to the termination date. In addition, each of Messrs. Haynes, LaBrie and Cleland shall be paid a retiring allowance of two (2) times their Total Compensation (annual salary plus an amount equal to the average of cash bonuses, if any, paid in the two (2) calendar years immediately prior to the termination date) and, in addition, the executive officers receive an amount equal to 15% of their annual salary to compensate for the loss of benefits and perquisites. In the event of a change of control (as defined in the executive employment agreements) of our company, each of Messrs. Haynes, LaBrie and Cleland has an election within three (3) months to terminate their employment and, provided that they do not remain with our company as an employee, director or consultant, receive a retiring allowance calculated on the same basis as if employment had been terminated by our company without just cause. If such executive officers so elect in the three (3) months following a change of control, they must, if requested by our company, stay on for up to an additional sixty (60) days at their existing compensation package to assist in the transition of management. Any retiring allowances paid to the executive officers (regardless of whether before or after a change of control) are less required withholdings. Messrs. Haynes, LaBrie and Cleland must sign a full and final release, and if they are on our Board must resign if requested to do so.

All of our executive officers have confidentiality obligations after their employment ceases. Messrs. Haynes, LaBrie, Cleland, Clark, Ridley and Melanson for one (1) year after their last day of employment cannot, directly or indirectly, entice away any of our employees or consultants.

Upon termination of the employment of Messrs. Haynes, LaBrie, Cleland, Clark, Ridley and Melanson, there is no automatic acceleration of vesting, or any other benefit relating to, any share options or Incentive Awards which may as at such date be held by Messrs. Haynes, LaBrie, Cleland, Clark, Ridley and Melanson, but the share options and Incentive Awards are required to be exercised within a specified period of time upon such individual ceasing to be a service provider. Pursuant to the Option Plan, our Board may, at its discretion, accelerate the vesting of share options. Upon a “Change of Control” of our company (as such term is defined in the Award Plan) the payment date(s) applicable to all outstanding Incentive Awards which may as at such date be held by NEOs are accelerated to that date immediately prior to the date upon which the Change of Control is completed.

Where the executive employment agreements are terminated without just cause, or in the event that Messrs. Haynes, LaBrie, and Cleland elect to terminate their agreements following a change of control, the payments, as calculated at December 31, 2017, are as follows: Trevor Haynes \$1,425,450, Toby LaBrie \$580,500, Troy C. Cleland \$735,300, Glen Clark \$146,482, Mike Ridley \$162,500 and Patrick Melanson \$166,667.

## **Incentive Plans**

### ***Share Option Plan***

Our shareholders last approved the Option Plan at the annual and special meeting of shareholders held on May 7, 2015. The policies of the TSX require that the unallocated options under the Option Plan be approved every three (3) years by our shareholders. Our company is seeking further approval at the Meeting for the unallocated options under our Option Plan beyond May 7, 2018. See “Approval of Unallocated Options Under the Share Option Plan”.

The Option Plan permits the granting of options to our and our subsidiaries’ officers, employees, consultants and other service providers. The Option Plan is intended to afford persons who provide services to our company an opportunity to obtain a proprietary interest in our company by permitting them to purchase common shares and to aid in attracting as well as retaining and encouraging the continued involvement of such persons with our company. The Option Plan is administered by our CNCGC, provided that our Board has the authority to appoint itself or another committee of our Board to administer the Option Plan.

The Board recently approved amendments to the Option Plan in order to remove non-management directors as eligible participants under the Option Plan going forward in order to align with our company’s philosophy on the compensation of non-management members of the Board. See “Director Compensation”. Outstanding options held by non-management members of the Board will continue to be governed in accordance with their terms, however, no further grants of options will be made to non-management directors. Such amendments were of a housekeeping nature and, in accordance with the terms of the Option Plan, did not require shareholder approval.

Pursuant to the Option Plan:

- (a) the maximum number of common shares issuable on exercise of options outstanding at any time shall be limited to 10% of the issued and outstanding common shares less the number of common shares which are issuable pursuant to all other Security Based Compensation Arrangements (as defined in Part VI of the Company Manual of the TSX);
- (b) the number of common shares issuable to insiders, at any time, under all Security Based Compensation Arrangements, including the Option Plan, shall not exceed 10% of the issued and outstanding common shares; and
- (c) the number of common shares issued to insiders, within any one year period, under all Security Based Compensation Arrangements, including the Option Plan, shall not exceed 10% of the issued and outstanding common shares.

Any increase in the issued and outstanding common shares (whether as a result of the exercise of options or otherwise) will result in an increase in the number of common shares that may be issued on exercise of options outstanding at any time and any decrease in the number of options will, upon exercise, make new grants available under the Option Plan. Options that are cancelled, surrendered, terminated or expire prior to the exercise of all or a portion thereof shall result in the common shares that were reserved for issuance thereunder being available for a subsequent grant of options pursuant to the Option Plan to the extent of any common shares issuable thereunder that are not issued under such cancelled, surrendered, terminated or expired options.

Options will have a term not to exceed five (5) years and, subject to the terms of the Option Plan, will vest in such manner as determined by our CNCGC. In the absence of any determination by the CNCGC to the contrary, options will vest and be exercisable as to one-third of the number of options granted on each of the first, second and third anniversaries of the date of grant, subject to the acceleration of vesting in the discretion of the CNCGC. Options granted under the Option Plan are non-assignable. If the normal expiry date of any options falls within any Black-Out Period or within seven (7) business days following the end of any Black-Out Period (the “**Black-Out Options**”), then the expiry date of such Black-Out Options shall, without any further action, be extended to the date that is seven (7) business days following the end of such Black-Out Period. A “**Black-Out Period**” means the period of time when, pursuant to any of our policies, none of our securities may be traded by certain persons as designated by us, including any holder of an option.

The exercise price of any options granted under the Option Plan will be determined by our CNCGC at the time of grant, provided that the exercise price shall not be less than the volume weighted average trading price of the common shares on the TSX (or other stock exchange on which the common shares may be listed) for the five (5) consecutive trading days immediately preceding the date of grant.

Upon the death of an optionee, options terminate on the date determined by our CNCGC which may not be more than twelve (12) months from the date of death. Upon the retirement of an optionee on or after such optionee reaches the age of 65, and in the circumstances determined by the CNCGC to be a “retirement” for the purposes of the Option Plan, outstanding options held by such optionee shall continue to vest and be exercisable and expire in accordance with their terms, provided that such optionee complies with the restrictive covenants set out in the applicable option agreement. If an optionee shall no longer be an officer of or be in the employ of, or a consultant or other service provider to, either our company or a subsidiary of our company (other than by reason of death or retirement), their options terminate on the expiry of a period not in excess of six (6) months as determined by our CNCGC at the time of grant, following the date that the optionee ceases to be an officer, or an employee or a consultant or other service provider, either to our company or a subsidiary of our company and in the absence of any determination to the contrary, will be sixty (60) days following the termination date. The number of common shares that an optionee (or his or her heirs or successors) is entitled to purchase until such date of termination shall be the number of common shares which the optionee was entitled to purchase on the date that the optionee ceased to be an officer, employee, consultant or other service provider, as the case may be.

Except in the case of death, the right to receive payment pursuant to an option award granted to an optionee is held only by such optionee personally. Except as otherwise provided in the Option Plan, no assignment, sale, transfer, pledge or charge of an option award, whether voluntary, involuntary, by operation of law or otherwise, vests any interest or right in such option award whatsoever in any assignee or transferee and, immediately upon any assignment, sale, transfer, pledge or charge or attempt to assign, sell, transfer, pledge or charge, such option award shall terminate and be of no further force or effect.

The Option Plan provides optionees with an election, if permitted by our CNCGC, for a cashless exercise (“**Cashless Exercise**”) of an optionee’s vested and exercisable options. If an optionee elects a Cashless Exercise the optionee shall surrender its options in exchange for the issuance by our company of that number of common shares equal to the number determined by dividing the difference between the Market Price per share as defined in the Option Plan (calculated as at the date of exercise) and the exercise price of such option by the Market Price per share (calculated as at the date of exercise). In addition, the Option Plan also provides that an optionee has the right to make an offer (the “**Surrender Offer**”) to our company to surrender any of the options held by such person for an amount (not to exceed the fair market value) specified therein by the optionee and we may, but are not obligated to, accept the Surrender Offer, subject to any regulatory approval required.

The Option Plan provides that in the case of a merger, amalgamation or certain other transactions or a take-over bid approved by our Board, we have the right to satisfy any obligations to an optionee in respect of any unexercised options by paying to the optionee a cash amount equal to the difference between the exercise price of all unexercised options held and the fair market value of the securities which the optionee would have been entitled to receive on exercise thereof.

Without the prior approval of our shareholders, as may be required by an applicable stock exchange, our CNCGC may not make any amendment to the Option Plan or options granted thereunder to (i) increase the percentage of common shares issuable on exercise of outstanding options at any time, (ii) reduce the exercise price of any outstanding options or in respect of the cancellation or re-issue of options, (iii) extend the term of any outstanding option beyond the original expiry date of such option unless such extension is due to a Black-Out Period being in effect, (iv) increase the maximum limit on the number of securities that may be issued to insiders, (v) increase the limits on grants of options to non-management directors; (vi) change participants eligible to receive options under the Option Plan to permit the introduction or re-introduction of non-management directors; (vii)

permit an optionee to transfer or assign options to a new beneficial holder, other than for estate settlement purposes, or (viii) amend the restrictions on amendments that are provided in the Option Plan. Subject to the restrictions set out above, the CNCGC may amend or discontinue the Option Plan and options granted thereunder without shareholder approval including, without limitation, amendments of a “housekeeping nature”; amendments in respect of vesting or the period of exercise following the death of an optionee or the termination date of an optionee provided any amendment to the Option Plan that requires approval of any stock exchange on which the common shares are listed for trading may not be made without approval of such stock exchange. In addition, no amendment to the Option Plan or options granted pursuant to the Option Plan may be made without the consent of the optionee, if it adversely alters or impairs any option previously granted to such optionee.

As of December 31, 2017, there were options to acquire 2,481,333 common shares outstanding, representing approximately 4.5% or of our outstanding common shares on such date. All options currently outstanding under the Option Plan expire five (5) years from the date of the grant and generally vest over three (3) years commencing one (1) year after the date of grant subject to accelerated vesting in the discretion of the CNCGC.

### ***Restricted and Performance Award Incentive Plan***

Our shareholders last approved the issuance of common shares from treasury pursuant to the Award Plan at the annual and special meeting of shareholders held on May 7, 2015. The Award Plan provides for the granting of Incentive Awards to officers, employees and other service providers of our company and our affiliates (collectively, “**Service Providers**”). The policies of the TSX require that the unallocated Incentive Awards under the Award Plan be approved every three years by our shareholders. Our company is seeking further approval at the Meeting for the Award Plan beyond May 7, 2018. See “Approval of the Issuance of Common Shares From Treasury Pursuant to the Restricted and Performance Award Incentive Plan”.

Similar to the Option Plan, the Board recently approved amendments to the Award Plan in order to remove non-management directors as Service Providers under the Award Plan going forward in order to align with our company’s philosophy on the compensation of non-management members of the Board. See “Director Compensation”. Outstanding Incentive Awards held by non-management members of the Board will continue to be governed in accordance with their terms, however, no further grants of Incentive Awards will be made to non-management directors. Such amendments were of a housekeeping nature and, in accordance with the terms of the Award Plan, did not require shareholder approval.

#### *Overview*

The following is a summary of the material features of the Award Plan and is subject to the provisions of the Award Plan. Shareholders should refer to the full text of the Award Plan for the detailed terms thereof.

The principal purposes of the Award Plan are to: (i) provide a competitive compensation plan to retain and attract qualified Service Providers that our company and our affiliates require; (ii) promote a proprietary interest in our company by such Service Providers and to encourage such persons to remain in the employ or service of our company and our affiliates and put forth maximum efforts for the success of the business of our company and our affiliates; and (iii) focus management of our company and our affiliates on operating and financial performance and return realized by shareholders.

The Award Plan is administered by our CNCGC, provided that our Board has the authority to appoint itself or another committee of our Board to administer the Award Plan.

Under the terms of the Award Plan, any eligible Service Provider may be granted Restricted Awards, Performance Awards or a combination thereof. In determining the Service Providers to whom Incentive Awards may be granted (“**Grantees**”), the number of Incentive Awards and the allocation of the Incentive Awards between Restricted Awards and Performance Awards, the CNCGC may take into account such factors as it shall determine in its sole discretion, including any one or more of the following factors: (i) compensation data for comparable benchmark positions among the peer comparison group or among other comparison groups; (ii) the duties, responsibilities, position and seniority of the Grantee; (iii) the corporate performance measures for the applicable period compared with internally established performance measures approved by our CNCGC and/or similar performance measures of members of the peer comparison group or other comparison groups for such period; (iv) the individual contributions and potential contributions of the Grantee to the success of our company; (v) any bonus payments paid or to be paid to the Grantee in respect of his or her individual contributions and potential contributions to the success of our company; (vi) the fair market value or current market price of the common shares at the time of grant of such Incentive Award; and (vii)

such other factors as our CNCGC shall deem relevant in its sole discretion in connection with accomplishing the purposes of the Award Plan.

#### *Restricted Awards*

Subject to the terms and conditions of the Award Plan, Restricted Awards will entitle the holder to a sum (an “**Award Value**”) to be paid on the applicable payment date(s) as determined by our CNCGC. In the case of Restricted Awards, the Award Value is calculated at the payment date(s) by multiplying the number of Restricted Awards, as may be adjusted by the Adjustment Ratio (as defined below), by the fair market value of the common shares. The fair market value is determined on the applicable payment date as the volume weighted average trading price of the common shares on the TSX (or other stock exchange on which the common shares may be listed) for the five trading days immediately preceding such date.

For purposes of the Award Plan, the “Adjustment Ratio” means the ratio used to adjust the number of Incentive Awards on which payment shall be based on the applicable payment date pertaining to such Incentive Award determined in accordance with the Award Plan. In respect of each Incentive Award, the Adjustment Ratio shall initially be equal to one and shall be cumulatively adjusted by increasing the Adjustment Ratio on each dividend payment date of our company, if applicable, effective on the day following the dividend record date, by an amount equal to a fraction, having as its numerator the dividend paid on the dividend payment date (expressed as an amount per common share) and having as its denominator the reinvestment price (expressed as an amount per common share) paid by participants in our dividend reinvestment plan, if any, to reinvest their dividends in additional common shares on a dividend payment date, provided that, if our company has suspended the operation of such plan or does not have such plan, the reinvestment price shall be the fair market value of the common shares on the trading day immediately preceding the dividend payment date.

#### *Performance Awards*

Subject to the terms and conditions of the Award Plan, Performance Awards will entitle the holder to the Award Value to be paid on the applicable payment date(s) as determined by our CNCGC. On each payment date, or such other dates as may be determined by the CNCGC, the holder will be entitled to an amount equal to the portion of the Award Value as determined by the CNCGC on the date of grant underlying such Performance Awards, as may be adjusted by the Adjustment Ratio, multiplied by a payout multiplier.

The payout multiplier is determined by our CNCGC based on an assessment of the achievement of the pre-defined corporate performance measures in respect of the applicable period. Corporate performance measures may include: relative total shareholder return; the financial performance or results of our company and our affiliates; key leading and lagging indicators of health, safety and environmental performance of our company and our affiliates; achievement of our company’s full year budget targets and the execution of our company’s strategic plan as determined by the CNCGC in its sole discretion; and such additional measures as the CNCGC, in its sole discretion, shall consider appropriate in the circumstances. The payout multiplier for a particular period can be one of 0x (for fourth quartile ranking), 1x (for third quartile ranking), 1.5x (for second quartile ranking) or 2x (for first quartile ranking). Annually, prior to the payment date in respect of any Performance Award, our CNCGC shall assess the performance of our company for the applicable period. Unless otherwise determined by the CNCGC, for those Performance Awards where the payment date is the second or third anniversary of the grant date, the payout multiplier will be the arithmetic average of the payout multiplier for each of the two or three performance assessment periods, respectively.

#### *Change of Control*

In the event of a “Change of Control” of our company, the payment date(s) applicable to all outstanding Incentive Awards will be accelerated such that the balance of the Award Value attaching to such Incentive Awards will be paid immediately prior to the date upon which the Change of Control is completed and the payout multiplier applicable to any Performance Awards shall be determined by our CNCGC.

#### *Method of Payment of Award Value*

On the applicable payment date, our company, at its sole and absolute discretion, shall have the option of settling the Award Value to which the holder of Incentive Awards is entitled in the form of either cash or in common shares which may either be

acquired by our company on the stock exchange on which the common shares may be listed from time to time or issued from the treasury of our company, or some combination thereof.

The Award Plan does not contain any provisions for financial assistance by our company in respect of Incentive Awards granted thereunder.

*Maximum Dilution and Other Limitations*

The Award Plan provides that the maximum number of common shares available for issuance from treasury of our company under all security based compensation arrangements (of which the Option Plan is included), including pursuant to outstanding Incentive Awards, at any time shall not exceed 10% of the number of issued and outstanding common shares. Incentive Awards (or the Award Value thereof) that are cancelled, surrendered, terminated or expired prior to the final payment date or in respect to which our company has not elected to issue common shares from treasury in respect thereof, shall result in such common shares being available to be issued, at the election of our company, in respect of a subsequent grant of Incentive Awards pursuant to the Award Plan to the extent of any common shares which were not issued from treasury in respect of such Incentive Award. In addition: (i) the number of common shares that are available to be issued from treasury of our company to insiders at any time, under all security based compensation arrangements of our company, shall not exceed 10% of the issued and outstanding common shares; and (ii) the number of common shares issued to insiders from treasury of our company, within any one year period, under all security based compensation arrangements of our company, including the Award Plan, shall not exceed 10% of the issued and outstanding common shares.

The expiry date of all Incentive Awards granted pursuant to the Award Plan is December 15th of the third calendar year following the calendar year in which the Incentive Award was granted.

*Blackout Extension*

If a Grantee is prohibited from trading in securities of our company as a result of the imposition by our company of a trading black-out (a “**Black-Out Period**”) and the payment date of an Incentive Award held by such Grantee falls within a Black-Out Period, then the payment date of such Incentive Award shall be extended to a date which is ten (10) business days following the end of such Black-Out Period, unless such extension would cause the payment date to extend beyond the expiry date, in which case the payment date shall remain on the expiry date notwithstanding the Black-Out Period.

*Early Termination Events*

Unless otherwise determined by the CNCGC or unless otherwise provided in an incentive award agreement pertaining to a particular Incentive Award or any written employment or consulting agreement governing a Grantee’s role as a Service Provider, the following provisions shall apply in the event that a Grantee ceases to be a Service Provider:

- (a) Death - If a Grantee ceases to be a Service Provider as a result of the Grantee’s death, the payment date(s) for all Incentive Awards awarded to such Grantee under any outstanding incentive award agreements shall be accelerated to the cessation date, the heirs or successors of the Grantee shall be entitled to receive payment with respect to the Incentive Awards held by the Grantee at the time of death and the payout multiplier to be applied to any Performance Awards held by the Grantee at the time of death shall be determined by the CNCGC.
- (b) Termination for Cause - If a Grantee ceases to be a Service Provider as a result of termination for cause, effective as of the cessation date all outstanding incentive award agreements under which Incentive Awards have been made to such Grantee, whether Restricted Awards or Performance Awards, in respect of which the Award Value thereof for which the payment date shall not have occurred on or before the cessation date shall be immediately terminated and all rights to receive payments thereunder shall be forfeited by the Grantee.
- (c) Voluntary Resignation - If a Grantee ceases to be a Service Provider as a result of a voluntary resignation (other than in circumstances constituting retirement as described below), effective as of the cessation date, all outstanding incentive award agreements under which Incentive Awards have been made to such Grantee, whether Restricted Awards or Performance Awards, in respect of which the Award Value thereof for which the payment date shall not have occurred

on or before the cessation date shall be immediately terminated and all rights to receive payments thereunder shall be forfeited by the Grantee.

- (d) Retirement – If a Grantee ceases to be a Service Provider as a result of a such Grantee’s retirement once he or she reaches the age of 65, and in the circumstances determined by the CNCGC to be a “retirement” for the purposes of the Award Plan, all Incentive Awards awarded to such Grantee under any outstanding incentive award agreements, whether Restricted Awards or Performance Awards, shall remain outstanding and continue to vest and payout in accordance with their terms as if the Grantee had remained employed, provided that the Grantee complies with the restrictive covenants set out in the applicable incentive award agreements.
- (e) Other Termination - If a Grantee ceases to be a Service Provider for any reason other than as provided for in (a), (b), (c) and (d) above, effective as of the cessation date, all outstanding incentive award agreements under which Incentive Awards have been made to such Grantee, whether Restricted Awards or Performance Awards, in respect of which the Award Value thereof for which the payment date shall not have occurred on or before the cessation date shall be terminated and all rights to receive payment thereunder shall be forfeited by the Grantee.
- (f) Extension of Expiration Period - Subject to Section 10 of the Award Plan, our CNCGC may, in its sole discretion, determine that the dates for termination of the incentive award agreements or Incentive Awards set forth in (a), (b), (c), (d) and (e) above shall be extended, provided such extension shall not be past the expiry date.

#### *Non-Transferability*

Except in the case of death, the right to receive payment pursuant to an Incentive Award granted to a Service Provider is held only by such Service Provider personally. Except as otherwise provided in the Award Plan, no assignment, sale, transfer, pledge or charge of an Incentive Award, whether voluntary, involuntary, by operation of law or otherwise, vests any interest or right in such Incentive Award whatsoever in any assignee or transferee and, immediately upon any assignment, sale, transfer, pledge or charge or attempt to assign, sell, transfer, pledge or charge, such Incentive Award shall terminate and be of no further force or effect.

#### *Amendment Provisions*

Our CNCGC may not, without the approval of shareholders of our company, make any amendments to:

- (a) increase the percentage of common shares reserved for issuance pursuant to Incentive Awards in excess of the 10% limit prescribed the Award Plan;
- (b) increase the maximum limit on the number of common shares that may be issued from treasury to insiders pursuant to the Award Plan;
- (c) increase the maximum number of common shares that may be issued from treasury to non-management directors pursuant to the Award Plan;
- (d) extend the definition of Service Providers pursuant to the Award Plan beyond the current definition, including the introduction or re-introduction of non-management directors as Service Providers;
- (e) extend the payment date of any Incentive Awards issued under the Award Plan beyond the latest payment date specified in the incentive award agreement (other than as permitted by the terms and conditions of the Award Plan) or extend the term beyond the original expiry date;
- (f) permit a Grantee to transfer or assign Incentive Awards to a new beneficial holder other than for estate settlement purposes; and
- (g) change the amendment provisions of the Award Plan.

Except as restricted by the foregoing, our CNCGC may amend or discontinue the Award Plan or Incentive Awards granted thereunder at any time without shareholder approval provided that any amendment to the Award Plan that requires approval of any stock exchange on which the common shares are listed for trading may not be made without approval of such stock exchange. In addition, no amendment to the Award Plan or Incentive Awards granted pursuant to the Award Plan may be made without the consent of the Grantee, if it adversely alters or impairs any Incentive Awards previously granted to such Grantee under the Award Plan.

As of December 31, 2017, there were 545,896 Incentive Awards outstanding, representing approximately 1.0% of our outstanding common shares on such date.

### ***Securities Authorized for Issuance Under Equity Compensation Plans***

The following sets forth information in respect of securities authorized for issuance under the Option Plan and the Award Plan, which are our only equity compensation plans that provide for the issuance of common shares from treasury, as at December 31, 2017.

<b>Plan Category</b>	<b>Number of securities to be issued upon exercise of outstanding options, warrants and rights (a)</b>	<b>Weighted average exercise price of outstanding options, warrants and rights (b)</b>	<b>Number of securities remaining available for future issuance under equity compensation plans (excluding securities reflected in column (a)) (c)</b>
Equity compensation plans approved by securityholders <sup>(1)</sup>			2,513,562 <sup>(3)</sup> common shares <sup>(2)</sup>
Share Option Plan	2,481,333 common shares	\$8.33 per common share	
Award Plan	545,896	Not applicable	
Equity compensation plans not approved by securityholders	Nil	Not applicable	Nil
Total	3,027,229 common shares		2,513,562 common shares

Notes:

- (1) Our shareholders last approved the unallocated options under the Option Plan and the issuance of common shares from treasury pursuant to our Award Plan at the annual and special meeting of shareholders on May 7, 2015. Our company is seeking further approval at the Meeting for the unallocated options under our Option Plan and unallocated Incentive Awards under our Award Plan beyond May 7, 2018. See “Approval of Unallocated Options Under the Share Option Plan” and “Approval of the Issuance of Common Shares From Treasury Pursuant to the Restricted and Performance Award Incentive Plan”.
- (2) The Option Plan and the Award Plan currently authorize the issuance of options and Incentive Awards entitling the holders to acquire, in the aggregate, up to 10% of the issued and outstanding common shares from time to time. See “Share Option Plan” and “Restricted and Performance Award Incentive Plan”.
- (3) This represents approximately 4.5% of the issued and outstanding common shares resulting in 5.5% of the common shares available for issuance at December 31, 2017.

### ***Annual Burn Rate for Equity Compensation Plans***

The following sets forth information in respect of the annual burn rate for awards made under the Option Plan and the Award Plan, which are our only equity compensation plans that provide for the issuance of common shares from treasury. As discussed earlier, this table shows the *theoretical dilution* to shareholders over the past three years, ***actual dilution to shareholders has been negative during this time period*** as previously-granted options have been underwater and new option and Incentive Awards to our NEOs have been made only via expired and forfeited equity incentives from our company’s restructuring, versus the award of new incentives from either the Option Plan or Award Plan.

<b>Annual Equity-based Incentive Burn Rate</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
Share Options Granted	775,000	492,000	1,397,000
Share Award Plan Units Granted		164,000	465,667
Weighted Average Shares Outstanding	41,098,000	43,107,000	52,857,000
Resulting Share Option Plan Burn Rate	1.9%	1.1%	2.6%
Resulting Share Award Plan Burn Rate	N/A	0.4%	0.9%

Going forward, our company's theoretical burn rate should decrease as we integrate more Incentive Awards into our compensation program. Our company has also begun to determine annual award amounts based on a percentage of total shares outstanding, versus target value, which allows for more prudent management of the number of share remaining for issuance under the Option Plan and the Award Plan, including more control of the annual burn rate.

### **DIRECTOR COMPENSATION**

Our CNCGC, from time to time, conducts a review of directors' compensation for board and committee service and recommends changes to our Board where appropriate. Our Board considers and approves the adequacy and form of the compensation of directors upon recommendation of our CNCGC and ensures the compensation realistically reflects the responsibilities and time involved in being an effective director.

Director compensation includes a base retainer and participation in our company's deferred share unit plan ("**DSU Plan**"). On March 2, 2016, upon recommendation of the CNCGC, our Board approved the adoption of the DSU Plan to deliver equity-based compensation to directors who are also not full-time employees of our company. Effective March 2, 2016, non-management directors were entitled to participate in the DSU Plan and were no longer eligible to participate in the Option Plan or the Award Plan. The Board recently approved formal amendments to each the Option Plan and Award Plan to formally reflect such decision of the Board. Deferred share units ("**DSUs**") which are granted or credited to a non-management director pursuant to the DSU Plan are paid out, in either cash and/or common shares purchased by our company on the TSX, after the director ceases to be a member of our Board. The value of a DSU is based on the then market value of a common share of our company.

During the year ended December 31, 2017, our non-management directors were each paid an annual retainer in the amount of \$45,000 and an annual fee of either \$3,000, \$5,000 or \$6,000 for a committee of our Board in which they participated. The Chairman of our Audit Committee was paid an additional annual retainer in the amount of \$10,000 and the Chairman of the CNCGC was paid an additional annual retainer in the amount of \$6,000. In addition, the directors were reimbursed for their reasonable expenses incurred in carrying out their duties as directors. The non-management directors were entitled to participate in the DSU Plan. During the fiscal year ended December 31, 2017, the non-management directors were each awarded an annual grant of 5,000 DSUs.

#### ***DSU Plan***

The DSU Plan is intended to achieve the following objectives:

- to promote a greater alignment of interests between non-management directors of our company and our shareholders by providing a means to accumulate a meaningful financial interest in our company that is commensurate with the responsibility, commitment and risk of directors;
- to support a compensation plan that is competitive and rewards the long-term success of our company as measured in total shareholder return for our company; and
- to assist our company's ability to attract and retain qualified individuals with the experience and ability to serve as directors.

Under the DSU Plan, DSUs are granted by our company to non-management directors that provide rights to receive, on a deferred payment basis, a cash payment based on the volume weighted average trading price of our common shares on the TSX for the five (5) trading days immediately preceding the day of payment. Management directors are not eligible to participate in the DSU

Plan. In addition to an annual grant of DSUs, the DSU Plan also provides that non-management directors may from time to time elect to receive any portion of their annual Board member retainer and other fees, in increments of 25%, in the form of DSUs. A director wishing to receive such remuneration in the form of DSUs must elect to do so by notice to our company prior to the commencement of the year in respect of which the remuneration is to be earned and may only change such election on a once yearly basis for each subsequent year. A director's remuneration elected to be received in the form of DSUs (if any) is referred to as the "Deferred Remuneration". Our company credits DSUs in respect of Deferred Remuneration to a director's account on the date that the director's Deferred Remuneration would otherwise be payable. The number of DSUs to be credited is determined by dividing the amount of the Deferred Remuneration by the volume weighted average trading price of our common shares on the TSX for the five trading days immediately preceding the date the DSUs are credited.

Annual and discretionary DSUs granted by our Board vest on the dates determined by the CNCGC, while DSUs granted as Deferred Remuneration vest immediately upon being credited to a director's account; however, a director is not entitled to receive payment of any amount for DSUs credited to his or her account until following that director's retirement from all positions with our company, or where a director has (except as a result of death) otherwise ceased to hold any positions with our company. Following such termination of services, all DSUs credited to the director's account and vested will be redeemed by our company as of the maturity date, being December 1 of the calendar year immediately following the year in which the termination of service occurred or such earlier date(s) following the termination of services as elected by the director by notice to our company (either such date, the "Maturity Date"). For directors who are US taxpayers, the Maturity Date is deemed to be the date on which the termination of service occurred.

A director is not entitled to receive any amount prior to his or her Maturity Date. Within ten (10) calendar days following the Maturity Date, our company will make a lump sum cash payment, net of any applicable withholdings, to the director equal to the number of DSUs credited to the director's account as of the date of termination of such director's services, multiplied by the volume weighted average trading price of our common shares on the TSX for the five trading days immediately preceding the Maturity Date.

If a director dies while in office or after ceasing to hold all positions with our company but before the Maturity Date, our company will, within ninety (90) days of the date of death, make a lump sum cash payment to the director's estate in an amount equal to the number of DSUs credited to the director's account as of the date of death multiplied by the volume weighted average trading price of our common shares on the TSX for the five (5) trading days immediately preceding the date of death.

The Board may elect to deliver common shares acquired by our company on the TSX in satisfaction in whole or in part of any payment to be made upon the redemption of DSUs, in which case such number of common shares shall be issued equal to the number of DSUs in the director's account on the date of termination of the directors' services to our Corporation or the date of death of the director, as applicable.

If dividends are paid on the common shares, additional DSUs are credited to the director's account as of the dividend payment date, based on the dollar amount of the dividends notionally payable in respect of such number of DSUs in the director's account on the dividend payment date, divided by the volume weighted average trading price of the common shares on the TSX for the five trading days immediately preceding the dividend payment date.

### Directors' Summary Compensation Table

The following table sets forth information concerning the compensation paid to our directors, other than directors who are also Named Executive Officers listed in the Summary Compensation Table under "Statement of Executive Compensation", for the year ended December 31, 2017.

Name	Fees earned	Share-based awards <sup>(2)</sup>	Option-based awards <sup>(3)</sup>	Non-equity incentive plan compensation	Pension value	All other compensation	Total <sup>(4)</sup>
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
Robert J. Herdman	55,000	17,991	Nil	Nil	Nil	Nil	72,991
Minaz Kassam	50,000	17,991	Nil	Nil	Nil	Nil	67,991
Barbara J. Kelley	52,500 <sup>(1)</sup>	17,991	Nil	Nil	Nil	Nil	70,491

Name	Fees earned	Share-based awards <sup>(2)</sup>	Option-based awards <sup>(3)</sup>	Non-equity incentive plan compensation	Pension value	All other compensation	Total <sup>(4)</sup>
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
Marshall L. McRae	45,000	17,991	Nil	Nil	Nil	Nil	62,991
David Olsson	27,750 <sup>(1)</sup>	56,789	Nil	Nil	Nil	Nil	84,539
Steven Stein	45,000	17,991	Nil	Nil	Nil	101,174 <sup>(6)</sup>	164,165
Robert Wagemakers	56,000	17,991	Nil	Nil	Nil	Nil	73,991

## Notes:

- (1) Includes \$15,000 of fees which we paid Mr. Olsson and \$7,500 of fees which we paid Ms. Kelley for serving as a director of certain of our subsidiaries.
- (2) The compensation reported under share-based awards is the value of DSUs granted in the year ended December 31, 2017. The value of DSUs is based on the number of DSUs granted multiplied by the volume weighted average price per common share on the TSX for the five trading days prior to the date of grant and does not include the value of reinvested dividends. This methodology for calculating the fair value of the DSU awards on the grant date is consistent with the initial fair value determined in accordance with IFRS 2.
- (3) No option-based awards were made to non-management directors in 2017.
- (4) In addition, our directors were reimbursed for transportation and other expenses incurred for attendance at Board and committee meetings and for their reasonable expenses incurred in carrying out their duties as directors.
- (5) Compensation information for Trevor Haynes, a director of our company, who was a Named Executive Officer in fiscal 2017 is contained in "Statement of Executive Compensation".
- (6) S.S. Madison Holdings, a company owned and controlled by Mr. Stein, was paid \$101,174 in consulting fees in fiscal 2017 for services in support of commercial efforts for our company.
- (7) Mr. Kernaghan was appointed to our Board on March 8, 2018.

**Directors' Outstanding Option-Based Awards and Share-Based Awards**

The following table sets forth the aggregate option-based awards and share-based awards outstanding for each of our directors, other than directors who were also Named Executive Officers, as at December 31, 2017.

Name	Option-based Awards				Share-based Awards		
	Number of securities underlying unexercised options	Option exercise price	Option expiration date	Value of unexercised in-the-money options <sup>(1)</sup>	Number of shares or units of shares that have not vested <sup>(2)</sup>	Market or payout value of share-based awards that have not vested	Market or payout value of vested share-based awards not paid out or distributed <sup>(2)(3)</sup>
	(#)	(\$)		(\$)	(#)	(\$)	(\$)
Robert J. Herdman	10,000 15,000	12.35 20.98	January 9, 2020 March 22, 2018	Nil Nil	5,233	12,507	21,187
Minaz Kassam	10,000 15,000	12.35 20.98	January 9, 2020 March 22, 2018	Nil Nil	5,233	12,507	13,336
Barbara J. Kelley	Nil	Nil	Nil	Nil	5,233	12,507	13,207
Marshall L. McRae	10,000 85,000	13.67 27.43	March 20, 2020 November 15, 2018	Nil Nil	5,233	12,507	13,336
David Olsson	10,000	12.35	January 9, 2020	Nil	5,233	12,507	63,029
Steven Stein	Nil	Nil	Nil	Nil	5,233	12,507	Nil
Robert Wagemakers	10,000 10,000	12.35 20.98	January 9, 2020 March 22, 2018	Nil Nil	5,233	12,507	13,336

## Notes:

- (1) Calculated based on the closing price of the common shares on the TSX on December 29, 2017, which was \$2.39 per share, less the exercise price of the options.
- (2) Annual DSU grants vest one (1) year from the date of the grant while DSUs issued in lieu of directors' fees vest immediately upon the grant of such DSUs. Notwithstanding the foregoing, DSUs cannot be redeemed until the director holding such DSUs ceases to be a director of our company.
- (3) Calculated based on the number of DSUs held at December 29, 2017 multiplied by the closing price of the common shares on the TSX on December 29, 2017, which was \$2.39 per common share.

**Directors' Incentive Plan Awards – Value Vested or Earned During the Year**

The following table sets forth the value of option-based awards and share-based awards which vested for each of our directors, other than directors who were also Named Executive Officers, during the year ended December 31, 2017 and the value of non-equity incentive plan compensation earned during the year ended December 31, 2017.

Name	Option-based awards – Value vested during the year (as at vesting date) <sup>(1)</sup>	Share-based awards – Value vested during the year <sup>(2)(3)</sup>	Non-equity incentive plan compensation – Value earned during the year
	(\$)	(\$)	(\$)
Robert J. Herdman	Nil	13,336	Nil
Minaz Kassam	Nil	13,336	Nil
Barbara J. Kelley	Nil	13,207	Nil
Marshall L. McRae	Nil	13,336	Nil
David Olsson	Nil	48,424	Nil
Steven Stein	Nil	Nil	Nil
Robert Wagemakers	Nil	13,336	Nil

## Notes:

- (1) Calculated based on the difference between the closing price of the common shares on the TSX on the vesting date and the exercise price of the options on the vesting date.
- (2) Annual DSU grants vest one (1) year from the date of the grant while DSUs issued in lieu of directors' fees vest immediately upon the grant of such DSUs. Notwithstanding the foregoing, DSUs cannot be redeemed until the director holding such DSUs ceases to be a director of our company.
- (3) Calculated based on the number of DSUs held at December 29, 2017 multiplied by the closing price of the common shares on the TSX on December 29, 2017, which was \$2.39 per common share.

**Non-Management Director Share Ownership Guidelines**

In March 2018, our company implemented ownership requirements for non-management directors under the Mandatory Equity Ownership Policy.

Each non-management director of the Corporation is now required to own Common Shares or DSUs having a value equal to at least three (3) times the annual base cash retainer, to be achieved within five years from the date of inception of the policy, or the date a non-management director is elected or appointed to the Board. The value held shall be determined each year, based on the greater of the initial acquisition cost of the Common Shares and/or DSUs and the then market price of the Common Shares on the TSX. Options do not count toward the director's equity ownership requirement. If the annual base cash retainer is increased, each director is required to achieve the increased minimum equity ownership level within two years of the effective date of such increase. Each director shall continue to hold such value throughout his or her tenure as a director and the Common Shares, DSUs or similar share equivalent of the Corporation held to comply with the Equity Ownership Requirement shall not be the object of specific monetization procedures or other hedging procedures to reduce or offset a decrease in the market value of his or her holding, either directly or indirectly. Additional details of the policy and of our directors' progress around ownership guidelines are presented below for directors of our company on the Board as at December 31, 2017.

Position	Name	# of Common Shares	# of DSUs	Ownership Requirement (Multiple of Retainer)	Acquisition Cost	Current Market Value <sup>1</sup>	Meets Share Ownership Requirement
Lead Director	Robert Wagemakers	648,511	10,813	3x	\$2,903,224	\$1,575,784	Yes
Director	Robert Herdman	-	14,098	3x	\$60,046	\$33,694	No
Director	David Olsson	-	31,605	3x	\$112,258	\$75,536	No
Director	Minaz Kassam	224,466	10,813	3x	\$2,275,294	\$562,317	Yes
Director	Barbara Kelley	-	10,759	3x	\$49,203	\$25,714	No
Director	Marshall McRae	-	10,813	3x	\$45,166	\$25,843	No
Director	Steven Stein	1,012,780	5,233	3x	\$11,592,854	\$2,433,051	Yes

<sup>1</sup>Value as at December 29, 2017

As with our NEOs, the current market value of our directors' shareholdings have declined in line with our shareholders' experience over the past several years.

## CORPORATE GOVERNANCE DISCLOSURE

National Instrument 58-101 entitled "Disclosure of Corporate Governance Practices" ("**NI 58-101**") requires that if management of an issuer solicits proxies from its securityholders for the purpose of electing directors that certain prescribed disclosure respecting corporate governance matters be included in its information circular. The TSX also requires listed companies to provide, on an annual basis, the corporate governance disclosure which is prescribed by NI 58-101.

The prescribed corporate governance disclosure for our company is that contained in Form 58-101F1 which is attached to NI 58-101 ("**Form 58-101F1 Disclosure**").

Set out below is a description of our current corporate governance practices, relative to the Form 58-101F1 Disclosure (which is set out below in bold).

### 1. Board of Directors

#### (a) Disclose the identity of directors who are independent.

Our Board has determined that our following seven (7) directors are independent (for purposes of NI 58-101):

Robert J. Herdman  
Minaz Kassam  
Barbara J. Kelley  
Marshall L. McRae <sup>(1)</sup>  
David Olsson  
Robert Wagemakers  
Edward H. Kernaghan

Note:

(1) Mr. McRae is retiring from our Board effective May 14, 2018.

**(b) Disclose the identity of directors who are not independent, and describe the basis for that determination.**

Our Board has determined that two (2) members of our Board are not independent. Our Board has determined that Trevor Haynes is not independent as Mr. Haynes is our President and Chief Executive Officer and Steven Stein is not independent as Mr. Stein was President, Logistics of our company until December 31, 2016.

**(c) Disclose whether or not a majority of directors are independent. If a majority of directors are not independent, describe what the board of directors (the “board”) does to facilitate its exercise of independent judgement in carrying out its responsibilities.**

Our Board has determined that a majority (seven (7) of the nine (9)) of our directors are independent. Assuming the eight (8) director nominees are elected to our Board at the Meeting, our Board would continue to have a majority (six (6) of the eight (8)) of independent directors.

**(d) If a director is presently a director of any other issuer that is a reporting issuer (or the equivalent) in a jurisdiction or a foreign jurisdiction, identify both the director and the other issuer.**

Our following directors are presently directors of other issuers that are reporting issuers (or the equivalent):

Name of Director	Name of Other Issuer
Robert J. Herdman	Blackline Safety Corp. Chinook Energy Inc. Rocky Mountain Dealerships Inc.
Marshall L. McRae	Athabasca Oil Corporation Gibson Energy Inc. Source Energy Services Ltd.
Edward H. Kernaghan	Brick Brewing Ltd. Boralex Inc. Exco Technologies Ltd. Obsidian Energy Ltd. PFB Ltd. <sup>(1)</sup>

(1) Mr. Kernaghan does not intend to stand for re-election at PFB Ltd.’s upcoming shareholder meeting in May 2018.

**(e) Disclose whether or not the independent directors hold regularly scheduled meetings at which non-independent directors and members of management are not in attendance. If the independent directors hold such meetings, disclose the number of meetings held since the beginning of the issuer’s most recently completed financial year. If the independent directors do not hold such meetings, describe what the board does to facilitate open and candid discussion among its independent directors.**

Our independent directors regularly meet for a portion of each Board meeting without non-independent directors and management participation, and have met *in camera* 6 times since the beginning of the fiscal year ended December 31, 2017.

**(f) Disclose whether or not the chair of the board is an independent director. If the board has a chair or lead director who is an independent director, disclose the identity of the independent chair or lead director, and describe his or her role and responsibilities. If the board has neither a chair that is independent nor a lead director that is independent, describe what the board does to provide leadership for its independent directors.**

Trevor Haynes, the Chairman of our Board, is not an independent director as Mr. Haynes is our President and Chief Executive Officer. Robert Wagemakers, an independent member of our Board, has been appointed as Lead Director of our Board. Our Board has developed a position description for the Lead Director which provides that the Lead Director of our Board will have the following duties and responsibilities:

- (i) The Lead Director will provide input to the Chairman of our Board on preparation of agendas for meetings of our Board.
  - (ii) The Lead Director shall be entitled to convene meetings of our Board with the concurrence of at least one other Director.
  - (iii) The Lead Director, in the absence of the Chairman, shall preside at meetings of our Board.
  - (iv) The Lead Director shall assist the Chairman to endeavour to ensure Board leadership responsibilities are conducted in a manner that will ensure that our Board is able to function independently of management. The Lead Director shall consider, and allow for, when appropriate, a meeting of all independent directors, so that Board meetings can take place without management being present.
  - (v) The Lead Director shall endeavour to ensure reasonable procedures are in place for directors to engage outside advisors at our expense in appropriate circumstances.
  - (vi) With respect to meetings of directors, it is the duty of the Lead Director, when conducting a meeting, to enforce the by-laws and rules of procedure. These duties include:
    - (A) ensuring that the meeting is duly constituted;
    - (B) ensuring the meeting provides for reasonable accommodation;
    - (C) confirming the admissibility of all persons at the meeting;
    - (D) preserving order and the control of the meeting; and
    - (E) ascertaining the sense of the meeting by a vote on all questions properly brought before the meeting.
  - (vii) The Lead Director shall meet annually with each director to obtain insight as to where they believe our Board and its committees could be operating more effectively.
  - (viii) When required the Lead Director shall also liaise with our Corporate Secretary to ensure that a proper notice and agenda has been disseminated, and that appropriate accommodations have been made for the specific Board meeting.
  - (ix) The Lead Director shall be the primary contact for stakeholders who wish to contact independent directors.
- (g) **Disclose the attendance record of each director for all board meetings held since the beginning of the issuer's most recently completed financial year.**

The attendance record of each of our directors for board meetings and committee meetings held since January 1, 2017, is as follows:

<u>Name of Director</u>	<u>Attendance Record</u>
Trevor Haynes	16/16 Board Meetings <sup>(2)</sup>
Steven Stein	16/16 Board Meetings
Robert J. Herdman	16/16 Board Meetings 5/5 Audit Committee Meetings
Minaz Kassam	15/16 Board Meetings 5/5 Audit Committee Meetings
Barbara J. Kelley <sup>(1)</sup>	16/16 Board Meetings

<u>Name of Director</u>	<u>Attendance Record</u>
	2/2 Compensation, Nominating and Corporate Governance Committee Meetings
Marshall L. McRae	13/16 Board Meetings
David Olsson	16/16 Board Meetings 3/3 Compensation, Nominating and Corporate Governance Committee Meetings
Robert Wagemakers	13/16 Board Meetings 5/5 Audit Committee Meetings 3/3 Compensation, Nominating and Corporate Governance Committee Meetings

## Notes:

- (1) Ms. Kelley was appointed to the CNCGC on March 13, 2017.
- (2) Represents the number of Board meetings which Mr. Haynes attended as a director. Mr. Haynes has also attended numerous other committee meetings, in full or in part, as a management invitee.
- (3) Mr. Kernaghan was appointed to the Board and the Audit Committee on March 8, 2018 and the Board has not held a meeting since such date to the date hereof.

## 2. Board Mandate

**Disclose the text of the board’s written mandate. If the board does not have a written mandate, describe how the board delineates its role and responsibilities.**

The mandate of our Board is attached as Appendix “A” hereto.

## 3. Position Descriptions

- (a) **Disclose whether or not the board has developed written position descriptions for the chair and the chair of each board committee. If the board has not developed written position descriptions for the chair and/or the chair of each board committee, briefly describe how the board delineates the role and responsibilities of each such position.**

Our Board has developed written position descriptions for the Chairman of our Board as well as the Chairman of each of our Board committees, being our Audit Committee and our CNCGC.

- (b) **Disclose whether or not the board and CEO have developed a written position description for the CEO. If the board and the CEO have not developed such a position description, briefly describe how the board delineates the role and responsibilities of the CEO.**

Our Board, with input from our President and Chief Executive Officer has developed a written position description for our President and Chief Executive Officer.

#### 4. Orientation and Continuing Education

- (a) **Briefly describe what measures the board takes to orient new directors regarding:**
- (i) **the role of the board, its committees and its directors; and**
  - (ii) **the nature and operation of the issuer's business.**

Upon joining our Board, management will provide a new director with access to all of our background documents, including all corporate records, by-laws, corporate policies, organization structure, prior board and committee minutes, copies of the mandate of each of our Board and our committees, and relevant position descriptions. In addition, management will make a presentation to new directors regarding the nature and operations of our business.

- (b) **Briefly describe what measures, if any, the board takes to provide continuing education for its directors. If the board does not provide continuing education, describe how the board ensures that its directors maintain the skill and knowledge necessary to meet their obligations as directors.**

No formal continuing education program currently exists for our directors; however, we encourage our directors to attend, enrol or participate in courses and/or seminars dealing with financial literacy, corporate governance and related matters and have agreed to pay the cost of such courses and seminars. Each of our directors has the responsibility for ensuring that he or she maintains the skill and knowledge necessary to meet his or her obligations as a director. Individual directors are encouraged to identify their continuing education needs through a variety of means, including discussions with management and at Board and committee meetings.

#### 5. Ethical Business Conduct

- (a) **Disclose whether or not the board has adopted a written code for the directors, officers and employees. If the board has adopted a written code:**
- (i) **disclose how a person or company may obtain a copy of the code;**
- Our Board has adopted a Code of Business Conduct and Ethics (the “Code”) applicable to our directors, officers and employees. A copy of the Code is available for review under our profile on SEDAR at [www.sedar.com](http://www.sedar.com).
- (ii) **describe how the board monitors compliance with its code, or if the board does not monitor compliance, explain whether and how the board satisfies itself regarding compliance with its code; and**

Our Board monitors compliance with the Code by requiring each of our senior officers to affirm in writing on an annual basis their agreement to abide by the Code, as to their ethical conduct and in respect of any conflicts of interest. To the extent that our management is unable to make a determination as to whether a breach of the Code has taken place, our Board will review any alleged breach of the Code to determine whether a breach has occurred. Any waiver of the Code for executive officers or directors will be made only by our Board or a committee of our Board. In addition, our CNCGC has, as part of its mandate, the responsibility for reviewing management's monitoring of our compliance with the Code.

- (iii) **provide a cross-reference to any material change report filed since the beginning of the issuer's most recently completed financial year that pertains to any conduct of a director or executive officer that constitutes a departure from the code.**

There have been no material change reports filed since the beginning of the year ended December 31, 2017, that pertain to any conduct of a director or executive officer that constitutes a departure from the Code.

- (b) **Describe any steps the board takes to ensure directors exercise independent judgement in considering transactions and agreements in respect of which a director or executive officer has a material interest.**

In accordance with the *Business Corporations Act* (Alberta), directors who are a party to or are a director or an officer of a person who is a party to a material contract or material transaction or a proposed material contract or proposed material transaction are required to disclose the nature and extent of their interest and not to vote on any resolution to approve the contract or transaction. Our Code provides that activities that could give rise to conflicts of interest are prohibited unless specifically approved in advance by our Board; provided that the foregoing shall not apply to our directors who act as directors of other public or private companies who shall comply with the provisions of the *Business Corporations Act* (Alberta) in respect thereof and shall advise the Lead Director of our Board of the holding of such directorships. Our Code provides that any potential conflicts of interest must be reported immediately to senior management, our Board or the Lead Director of our Board, as appropriate.

- (c) **Describe any other steps the board takes to encourage and promote a culture of ethical business conduct.**

Our Audit Committee has adopted a "Whistleblower Program" which provides our employees, management, officers, directors, contractors, consultants and our committee members with the ability to report, on a confidential and anonymous basis, any complaints and concerns regarding accounting, internal auditing controls or auditing matters, including, but not limited to, unethical and unlawful accounting and auditing policies, practices or procedures, fraudulent or misleading financial information and instances of corporate fraud. Our Board believes that providing a forum for such individuals to raise concerns about ethical conduct and treating all complaints with the appropriate level of seriousness fosters a culture of ethical conduct within us.

## 6. Nomination of Directors

- (a) **Describe the process by which the board identifies new candidates for board nomination.**

Our Board has delegated responsibility to our CNCGC to recommend to our Board suitable candidates as nominees for election or appointment as directors. Our CNCGC reviews the makeup of the Board and its committees annually and is responsible for identifying and recommending to our Board new candidates to the Board. Our CNCGC considers the skills, experience, strengths, knowledge and constitution of the members of the Board and the CNCGC's perception of the needs of our company. Some of the key competencies that our company believes directors should have are: corporate executive experience, relevant industrial sector operational experience, financial acumen, and knowledge in the areas of compensation, governance, strategy development, technology and health, safety and environment. Character and behavioural qualities including credibility, integrity and communication skills are also important attributes taken into account when recruiting new directors.

- (b) **Disclose whether or not the board has a nominating committee composed entirely of independent directors. If the board does not have a nominating committee composed entirely of independent directors, describe what steps the board takes to encourage an objective nomination process.**

Our Board has appointed a CNCGC whose members are David Olsson (Chairman), Robert Wagemakers and Barbara J. Kelley, each of whom has been determined to be independent.

- (c) **If the board has a nominating committee, describe the responsibilities, powers and operation of the nominating committee.**

Our CNCGC has, as part of its mandate, the responsibility for recommending suitable candidates as nominees for election or appointment as directors, and recommending the criteria governing the overall composition of our Board and governing the desirable individual characteristics for directors.

Pursuant to the mandate of our CNCGC, the committee is to be comprised of at least three (3) of our directors and all of such members shall be independent. Our Board is from time to time to designate one (1) of the members of the committee to be the Chair of the committee. At present, the Chairman of our CNCGC is David Olsson.

Our CNCGC considers the skill set of the Board when considering new candidates. On an annual basis, Board members are required to complete a “Skills Matrix” where they rate their knowledge and abilities as outlined against the skill set described in (a) above.

The Board and the CNCGC review the experience, qualifications and skills of our directors each year to ensure that the composition of the Board and its committees and the competencies and skills of the members are in line with those that the CNCGC considers that the Board and respective committees should possess.

This matrix is maintained to identify areas for strengthening the Board, if any, and address them through the recruitment of new members.

Our CNCGC maintains a list of potential directors but also has the authority to hire an external search firm when deemed necessary to access a broader pool of director candidates. Our CNCGC also reviews the list of directors to be nominated for election at the annual meeting of shareholders and recommends such nominees for approval by the Board.

## 7. Compensation

- (a) **Describe the process by which the board determines the compensation for the issuer’s directors and officers.**

See the disclosure under the heading “Director Compensation” for the process by which the compensation for our directors is determined. See the disclosure under the heading “Compensation Discussion and Analysis” for the process by which the compensation for our officers is determined.

- (b) **Disclose whether or not the board has a compensation committee composed entirely of independent directors. If the board does not have a compensation committee composed entirely of independent directors, describe what steps the board takes to ensure an objective process for determining such compensation.**

Our Board has appointed a CNCGC whose members are David Olsson (Chairman), Robert Wagemakers and Barbara J. Kelley each of whom has been determined to be independent.

- (c) **If the board has a compensation committee, describe the responsibilities, powers and operation of the compensation committee.**

See the disclosure under the heading “Compensation Governance – Mandate and Terms of Reference of our CNCGC” for a description of the responsibilities, powers and operations of our CNCGC.

## 8. Other Board Committees

**If the board has standing committees other than the audit, compensation and nominating committees, identify the committees and describe their function.**

Our Board has created a CNCGC which, as part of its mandate, has the responsibility for developing our approach to matters concerning corporate governance and, from time to time, shall review and make recommendations to our Board as to such matters. Without limiting the generality of the foregoing, our CNCGC has the following corporate governance duties:

- (i) to annually review the mandates of our Board and its committees and recommend to our Board such amendments to those mandates as the committee believes are necessary or desirable;
- (ii) to consider and, if thought fit, approve requests from directors or committees of directors of the engagement of special advisors from time to time;
- (iii) to prepare and recommend to our Board annually a statement of corporate governance practices to be included in our annual report or information circular as required by all of the stock exchanges on which our shares are listed and any other regulatory authority;
- (iv) to make recommendations to our Board as to which directors should be classified as “independent directors”, “related” directors or “unrelated” directors pursuant to any such report or circular;
- (v) to review on a periodic basis the composition of our Board and ensure that an appropriate number of independent directors sit on our Board, analyzing the needs of our Board and recommending nominees who meet such needs;
- (vi) to assess, at least annually, the effectiveness of our Board as a whole, the committees of our Board and the contribution of individual directors (including the competencies and skills that each individual director is expected to bring to our Board), including considering the appropriate size of our Board;
- (vii) to act as a forum for concerns of individual directors in respect of matters that are not readily or easily discussed in a full Board meeting, including the performance of management or individual members of management or the performance of our Board or individual members of our Board;
- (viii) to develop and recommend to our Board for approval and periodically review structures and procedures designed to ensure that our Board can function effectively and independently of management;
- (ix) to make recommendations to our Board regarding appointments of corporate officers and senior management;
- (x) to review annually the committee’s mandate and terms of reference;
- (xi) to review and consider the engagement, at our expense, of professional and other advisors by any individual director when so requested by any such director;
- (xii) to establish, review and update periodically a code of business conduct and ethics and ensure that management has established a system to monitor compliance with the code; and
- (xiii) to review management’s monitoring of our compliance with the code of business conduct and ethics.

## 9. Assessments

**Disclose whether or not the board, its committees and individual directors are regularly assessed with respect to their effectiveness and contribution. If assessments are regularly conducted, describe the process used for the assessments. If assessments are not regularly conducted, describe how the board satisfies itself that the board, its committees, and its individual directors are performing effectively.**

As part of its mandate, our CNCGC is responsible for assessing, at least annually, the effectiveness of our Board as a whole, the committees of our Board and the contribution of individual directors (including the competencies and skills that each individual director is expected to bring to our Board), including considering the appropriate size of our Board. A key component of the process is a four-part questionnaire that each member of the Board completes on an annual basis. The first three sections ask the directors to evaluate the Board and where appropriate its committees and committee chairs, with regards to Board responsibility, operations and effectiveness. The questionnaire provides quantitative rankings for key questions as well as seeks subjective content and suggestions for improvements in all areas. The fourth section asks the individual directors to provide peer and individual self-assessment. The data is compiled independently and reviewed by the Chair of our CNCGC and is presented in summary form to the Board for discussion and follow-up as required.

## 10. Director Term Limits and Other Mechanisms of Board Renewal

**Disclose whether or not the issuer has adopted term limits for the directors on its board or other mechanisms of board renewal and, if so, include a description of those director term limits or other mechanisms of board renewal. If the issuer has not adopted director term limits or other mechanisms of board renewal, disclose why it has not done so.**

Our Board has not adopted term limits for the directors on our Board. Our Board does not believe that fixed term limits are in the best interest of our company as our Board believes that it is critical that our directors understand our industries and our business and this requires a certain length of tenure on our Board. Long-term directors accumulate extensive company knowledge while new directors bring new experience and perspectives to our Board. It is important to achieve an appropriate balance of both to ensure the effectiveness of our Board. Our CNCGC considers both the term of service of individual directors, the average term of our Board as a whole and turnover of directors over prior three years when proposing a slate of nominees. Our CNCGC considers the benefits of regular renewal in the context of the needs of our Board at the time and the benefits of the institutional knowledge of our Board members. Our Board has adopted a Board Diversity and Term Policy in which the foregoing is set forth. A copy of our Board Diversity and Term Policy is available on our website at [www.blackdiamondgroup.com](http://www.blackdiamondgroup.com).

## 11. Policies Regarding the Representation of Women on the Board

**(a) Disclose whether the issuer has adopted a written policy relating to the identification and nomination of women directors. If the issuer has not adopted such a policy, disclose why it has not done so.**

Board appointments have always been based on finding the best individual based on merit and the requirements of our Board at that time. Our company does not differentiate by race, colour, ethnicity, religion, gender, sexual orientation or any other aspect and acknowledges that a diverse Board adds value to our company. Our Board has adopted a Board Diversity and Term Policy founded on these principles. This policy provides that the CNCGC, which is responsible for recommending director nominees to the Board, will consider candidates on merit, based on a balance of skills, background, experience, knowledge and cultural fit with the Board.

Our company has purposely constructed a Board with a broad range of experience and expertise specific to the energy industrial sector and other sectors that the directors believe are beneficial to the organisation and its shareholders. To ensure that our company taps into a broad pool of the best qualified individuals, an external search firm may be retained to help identify outstanding candidates for future openings for new directors with the mandate that the pool must take diversity into account, in addition to the other attributes desired. The ultimate decision will be based on merit and the contribution that the chosen candidate will bring to our Board. For the reasons described above, the company does not specifically consider the level of representation of

women on our Board and has not adopted a specific target regarding the number or percentage of women on our Board.

- (b) **If an issuer has adopted a policy referred to in (a), disclose the following in respect of the policy:**
- (i) a short summary of its objectives and key provisions,
  - (ii) the measures taken to ensure that the policy has been effectively implemented,
  - (iii) annual and cumulative progress by the issuer in achieving the objectives of the policy, and
  - (iv) whether and, if so, how the board or its nominating committee measures the effectiveness of the policy.

Not applicable.

**12. Consideration of the Representation of Women in the Director Identification and Selection Process**

**Disclose whether and, if so, how the board or nominating committee considers the level of representation of women on the board in identifying and nominating candidates for election or re-election to the board. If the issuer does not consider the level of representation of women on the board in identifying and nominating candidates for election or re-election to the board, disclose the issuer's reasons for not doing so.**

See the response to 11(a) above.

**13. Consideration Given to the Representation of Women in Executive Officer Appointments**

**Disclose whether and, if so, how the issuer considers the level of representation of women in executive officer positions when making executive officer appointments. If the issuer does not consider the level of representation of women in executive officer positions when making executive officer appointments, disclose the issuer's reasons for not doing so.**

See the response to 11(a) above which our Board believes equally applies to executive officer positions with our company.

**14. Issuer's Targets Regarding the Representation of Women on the Board and in Executive Officer Positions**

- (a) **Disclose whether the issuer has adopted a target regarding women on the issuer's board. If the issuer has not adopted a target, disclose why it has not done so. For purposes of this Item, a "target" means a number or percentage, or a range of numbers or percentages, adopted by the issuer of women on the issuer's board or in executive officer positions of the issuer by a specific date.**

See the response to 11(a) above.

- (b) **Disclose whether the issuer has adopted a target regarding women in executive officer positions of the issuer. If the issuer has not adopted a target, disclose why it has not done so.**

See the response to 11(a) above which our Board believes equally applies to executive officer positions with our company.

- (c) **If the issuer has adopted a target referred to in either (b) or (c), disclose:**
- (i) **the target, and**
  - (ii) **the annual and cumulative progress of the issuer in achieving the target.**

Not applicable.

**15. Number of Women on the Board and in Executive Officer Positions**

- (a) **Disclose the number and proportion (in percentage terms) of directors on the issuer's board who are women.**

Currently, one (1) of the directors on our Board is a woman, representing approximately 11% of the directors on our Board.

- (b) **Disclose the number and proportion (in percentage terms) of executive officers of the issuer, including all major subsidiaries of the issuer, who are women.**

Our company does not currently have any executive officers who are women.

**INDEBTEDNESS OF DIRECTORS AND EXECUTIVE OFFICERS**

None of our directors, proposed nominees for election as directors, executive officers, employees or former executive officers, directors or employees of our company or our subsidiaries, or any associate of any such director, proposed nominee for director, executive officer or employee is, or has been at any time since the beginning of our most recently completed financial year, indebted to our company or any of our subsidiaries in respect of any indebtedness that is still outstanding, nor, at any time since the beginning of our most recently completed financial year has any indebtedness of any such person been the subject of a guarantee, support agreement, letter of credit or other similar arrangement or understanding provided by our company or any of our subsidiaries, other than routine indebtedness.

**INTEREST OF INFORMED PERSONS IN MATERIAL TRANSACTIONS**

There were no material interests, direct or indirect, of our directors or executive officers, any shareholder who beneficially owned, or controlled or directed, directly or indirectly, more than 10% of the outstanding common shares, or any other Informed Person (as defined in National Instrument 51-102 – *Continuous Disclosure Obligations*) or any known associate or affiliate of such persons, in any transaction since the commencement of our last completed financial year or in any proposed transaction that has materially affected or would materially affect our company or any of our subsidiaries.

**INTEREST OF CERTAIN PERSONS OR COMPANIES IN MATTERS TO BE ACTED UPON**

Our management is not aware of any material interest, direct or indirect, by way of beneficial ownership of securities or otherwise, of any person who has been a director or executive officer at any time since the beginning of our last financial year, of any proposed nominee for election as a director, or of any associates or affiliates of any of the foregoing persons, in any matter to be acted on at the Meeting other than the election of directors.

**OTHER MATTERS**

Our management knows of no amendment, variation or other matter to come before the Meeting other than the matters referred to in the Notice of Annual and Special Meeting. However, if any other matter properly comes before the Meeting, the accompanying proxy will be voted on such matter in accordance with the best judgment of the person voting the proxy.

**ADDITIONAL INFORMATION**

Additional financial information regarding our business is contained in our audited consolidated financial statements and management's discussion and analysis for the fiscal year ended December 31, 2017.

Additional information regarding our business including the materials listed in the preceding paragraph may be found on SEDAR at [www.sedar.com](http://www.sedar.com). Our securityholders may contact our company to request a copy of our consolidated financial statements and management's discussion and analysis at:

Black Diamond Group Limited  
Suite 1000, 440 - 2nd Avenue SW  
Calgary, Alberta T2P 5E9

Phone: (403) 206-4747  
Facsimile: (403) 264-9281

## APPENDIX “A”

### BLACK DIAMOND GROUP LIMITED

#### MANDATE OF THE BOARD OF DIRECTORS

##### GENERAL

The Board of Directors (the “**Board**”) of Black Diamond Group Limited (“**Black Diamond**” or the “**Corporation**”) is responsible for the stewardship of the Corporation. In discharging its responsibility, the Board will exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances and will act honestly and in good faith with a view to the best interests of Black Diamond. In general terms, the Board will:

- in consultation with the Chief Executive Officer of the Corporation (the “**CEO**”), define the principal objectives of Black Diamond;
- oversee the management of the business and affairs of Black Diamond with the goal of achieving Black Diamond’s principal objectives as developed in association with the CEO;
- discharge the duties imposed on the Board by applicable laws; and
- for the purpose of carrying out the foregoing responsibilities, take all such actions as the Board deems necessary or appropriate.

##### SPECIFIC

###### *Executive Team Responsibility*

- Appoint the CEO and senior officers, approve their compensation, and monitor the CEO’s performance against a set of mutually agreed corporate objectives directed at maximizing shareholder value.
- In conjunction with the CEO, develop a clear mandate for the CEO, which includes a delineation of management’s responsibilities.
- Ensure that a process is established as required that adequately provides for succession planning, including the appointing, training and monitoring of senior management.
- Establish limits of authority delegated to management.

###### *Operational Effectiveness and Financial Reporting*

- Annual review and adoption of a strategic planning process and approval of the corporate strategic plan, which takes into account, among other things, the opportunities and risks of the business.
- Establish or cause to be established systems to identify the principal risks to the Corporation and that the best practical procedures are in place to monitor and mitigate the risks.
- Establish or cause to be established processes to address applicable regulatory, corporate, securities and other compliance matters.
- Establish or cause to be established policies pertaining to environment, health and safety and ascertain that policies and procedures are in place to minimize environmental, occupational health and safety and other risks to asset value and mitigate damage to or deterioration of asset value.

- Establish or cause to be established an adequate system of internal controls.
- Establish or cause to be established due diligence processes and appropriate controls with respect to applicable certification requirements regarding the Corporation's financial and other disclosure.
- Review and approve the Corporation's financial statements and oversee the Corporation's compliance with applicable audit, accounting and reporting requirements.
- Approve annual operating and capital budgets.
- Approve the dividend policy.
- Review and consider for approval all amendments or departures proposed by management from established strategy, capital and operating budgets.
- Review operating and financial performance results relative to established strategy, budgets and objectives.

***Integrity/Corporate Conduct***

- Establish a communications policy or policies to ensure that a system for corporate communications to all stakeholders exists, including processes for consistent, transparent, regular and timely public disclosure, and to facilitate feedback from stakeholders.
- Approve a Code of Business Conduct and Ethics for directors, officers and employees and monitor compliance with the Code and consider the approval of any waivers of the Code for officers and directors.
- To the extent feasible, satisfy itself as to the integrity of the CEO and other executive officers of the Corporation and that the CEO and other executive officers create a culture of integrity throughout the Corporation.

***Board Process/Effectiveness***

- Attempt to ensure that Board materials are distributed to directors in advance of regularly scheduled meetings to allow for sufficient review of the materials prior to the meeting. Directors are expected to attend all meetings and review Board materials prior to meetings.
- Engage in the process of determining Board member qualifications with the CNCGC including ensuring that a majority of directors qualify as independent directors pursuant to National Instrument 58-101 – *Disclosure of Corporate Governance Practices* (as implemented by the Canadian Securities Administrators and as amended from time to time) and that the appropriate number of independent directors are on each committee of the Board as required under applicable securities rules and requirements.
- Approve the nomination of directors.
- Provide a comprehensive orientation to each new director and provide continuing education as required.
- Establish an appropriate system of corporate governance including practices to ensure the Board functions independently of management.
- Develop a clear position description for the Chairman and the Lead Director of the Board.
- Establish appropriate practices for the regular evaluation of the effectiveness of the Board, its committees and its members.

- Establish committees, approve their respective mandates and the limits of authority delegated to each committee and develop clear position descriptions for the Chair of each committee.
- Review and re-assess the adequacy of the mandate of the committees of the Board on a regular basis, but not less frequently than on an annual basis.
- Review the adequacy and form of the directors' compensation to ensure it realistically reflects the responsibilities and risks involved in being a director.

Each member of the Board is expected to understand the nature and operations of the Corporation's business, and have an awareness of the political, economic and social trends prevailing in all countries or regions in which the Corporation operates, or is contemplating potential operations.

Independent directors shall meet regularly without non-independent directors and management participation.

The Board may retain persons having special expertise and may obtain independent professional advice to assist it in fulfilling its responsibilities at the expense of the Corporation, as determined by the Board.

In addition to the above, adherence to all other Board responsibilities as set forth in the Corporation's By-Laws, applicable policies and practices and other statutory and regulatory obligations, such as issuance of securities, etc., is expected.

#### **DELEGATION**

- The Board may delegate its duties to, and receive reports and recommendations from, any committee of the Board.
- Subject to terms of the Disclosure, Confidentiality and Trading Policy and other policies and procedures of the Corporation, the Lead Director of the Board will act as a liaison between stakeholders of the Corporation and the Board (including independent members of the Board).

# CONTACT US:

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